

# HAJ COMMITTEE OF INDIA

(Statutory body of the Ministry of External Affairs)

## Coaching and Guidance Cell

IAS/C&GC/2016/021/25

Date: 11.08.2016

### List of 50 Candidates Selected for Coaching and Guidance Cell 8th Batch in Haj House Mumbai, for 2016 - 2017.

Sr. No.	Seat No.	Name
1	MUM267	TAMBOLI AHEMAD FARUK
2	DEL042	KHAN RAFIA
3	MUM292	JUWARI AKRAM ANIS
4	HYD009	SHAIK SALEEM AHMED
5	PTN002	ALI SAIF
6	MUM301	FAROOQUI VAKAS MOHD AHMED
7	SGR027	MOHAMMED ADNAN KHAN
8	HYD216	SHAIK HYFA
9	MUM024	KHAN NAZIYA PARVIN
10	DEL053	MD ANASH KHAN
11	MUM300	KHAN SURAIYA
12	MUM208	SHAIKH SHOEB SHAMSHODDIN
13	DEL046	MOHD AHBAR ANWAR
14	MUM200	MOHAMMED RIYAZ
15	BNG009	MOHAMMAD SAJID
16	MUM162	SIDDIQUI NAUSHEEN JAVED

17	HYD053	MOHAMMED ABDUL ASIF
18	DEL012	MD MOSHAHID
19	HYD110	WANI REHAB
20	MUM238	CHOUGLE AFREEN
21	BNG020	MOHAMMED SHAMEEM P
22	MUM258	SHAIKH BEENA
23	SGR133	BHAT LIYAKAT AHMAD
24	DEL004	KHAN IMRAN
25	MUM070	SHAIKH ABDUL WAHAB ISMAIL
26	HYD185	MD SAZZAK GOLDER
27	HYD014	SHOEB AHMED KHAN
28	MUM230	UL HAQ YAMEEN
29	HYD060	SYEDA SUMERA ALI
30	DEL080	MOHD ASIF BHATTI
31	SGR212	ABDUS SAMAD
32	DEL086	KHAN MOHAMMED SUBHAN
33	MUM171	ANSARI MOHAMMAD ZEESHAN
34	HYD035	SHAEIK CHANDBEE
35	SGR095	NASIR ALI
36	SGR111	MIR ADIL HUSSAIN
37	MUM041	SHAH DANISH NAWAB NIZAMUDDIN

38	SGR038	ARSHID SOFI
39	SGR149	BHAT RAYEES AHMAD
40	MUM023	ALI UMER
41	SGR014	MIR ALJAZ AHMAD
42	MUM008	SHAIKH OUAIS MOHAMMED ISLAM
43	MUM114	TAMBOLI FARZANA
44	MUM005	SAYED EHTESHAM HUSSAIN
45	BNG041	KHAN AAMIR
46	HYD012	SHAIKH MOHAMMED JAVED
47	DEL079	MD SALMAN KHAN
48	PTN020	MD SHADAB ALI
49	BNG053	FATIMUNISSA BEGUM
50	DEL192	MOHAMMAD KHALID

# **Haj Committee of India**

(Statutory body of the Ministry of External Affairs)

**IAS & Allied Services**

**Coaching & Guidance Cell**

Haj House, 7-A, M.R.A. Marg, Palton Road, Mumbai-400001.

Phone: 022-22612969 Fax: 022-22620920

Website: [www.hajcommittee.gov.in](http://www.hajcommittee.gov.in). E-mail Id: hajiascgc@gmail.com

Date: 11/08/2016

Assalam-o-alaikum,

I am pleased to inform you that you have been provisionally selected by the Coaching & Guidance Cell of the Haj Committee of India to undergo rigorous, painstaking but highly significant coaching for IAS and Allied Services Examination conducted by the UPSC.

You are directed to report to the Director C&GC at 10<sup>th</sup> floor Haj House, 7-A, M.R.A. Marg, Palton Road, Mumbai-400001 on Monday, the 19<sup>th</sup> of September, 2016.

Each Candidate has to deposit Rs.10,000/- (Rupees. Ten Thousand Only) either in cash or by demand draft drawn in favour of Haj Committee of India payable at, Mumbai as security deposit at the time of admission. Admission will not be granted without payment of security deposit.

A copy of the Hostel Rules & Regulations and an application form for admission to Hostel is enclosed herewith.

You must bring the following **original** documents with one photocopy each thereof:

- I. Graduation Degree Certificate/Final Mark sheet of graduation.
- II. Date of Birth Certificate.
- III. OBC/ST/Resident of Jammu & Kashmir, Certificate, (for age relaxation), if any.
- IV. Two Passport size photographs.

Please bring with you the writing material like pen, pencil, eraser, sharpener, foot scale, one dozen long note books of 200 pages each and 2 medium size locks for your lockers. You must also bring a small general

dictionary & dictionary of your subject, the books of optional subject which you want to choose for CSE.

Normally, once you join the Haj House by 19<sup>th</sup> of September, 2016, you will not be allowed to leave it till you finish your Preliminary Examination in June 2017.

The personal belongings viz **Mobile phones, cameras, laptops & other electronic items and electrical appliances, gold and diamond jewelry and costly items will be at the risk and responsibility of the candidate.**

**You are instructed to send confirmation within a week if interested in joining the C&GC at Mumbai, otherwise admission in C&GC will be cancelled.**

For further information please contact on phone 022 - 22717149, mobile no's: 09312385023, or 09004485025 or email: [hajiascgc@gmail.com](mailto:hajiascgc@gmail.com).

With best wishes,

**(Shamim-Uddin)  
Director**

**To**

# **Haj COMMITTEE OF INDIA**

## **Coaching & Guidance Cell (C&GC)**

### **RULES & REGULATIONS**

1. Students have to attend all classes regularly and have to appear in all the tests conducted by the Centre. In case of absence from classes/tests or unsatisfactory performance in tests, the students can be expelled from C&GC.
2. Admission to C&GC is provisional. It would be confirmed after satisfactory performance in the test conducted in the initial two months.
3. The Hostel accommodation in Haj House is allotted to candidates registered at the C&GC for the Civil Services Examinations only.
4. Mess charges shall be payable by the 5<sup>th</sup> of the following month and under no circumstances any refund shall be granted.
5. Every Hosteller shall maintain and observe:
  - a) Strict discipline, peaceful atmosphere and decent behaviour in the Hostel. Shouting, misbehaving, talking loudly and/or causing disturbance in any manner whatsoever to other Hosteller shall not be tolerated.
  - b) The Hostel rooms and lobby should be kept neat and clean. The Hostellers should report to the Haj House Section if it is not clean.
  - c) There should be a sense of friendliness and co-operative spirit among all.
6. Instances of indiscipline and/or misbehaviour shall be severely dealt with. Disciplinary Action including cancellation of admission and forfeiture of part or full deposit can be initiated.
7. In case a Hosteller is required to remain out of the Hostel for one or more days on account of any exigencies, he shall personally submit the requisite LEAVE APPLICATION to the Director, stating the proper reason and obtain prior written permission before leaving the Haj House. Otherwise appropriate disciplinary action will be taken against him.

8. Continuous absence from the Hostel for a period of 3 days or more without obtaining prior permission shall result in revocation of admission from the C&GC.

9. No visitor, guest, relative or any other outsider shall be allowed to enter into the premises of the Hostel without prior permission. If any Hosteller is found to have taken his guest or visitor in any part of the Hostel premises and/or in any of the rooms of the Hostel, immediate disciplinary action will be taken against him.

11. Every Hosteller shall have in his possession his Identity Card and shall produce whenever called upon to do so by any of the Hostel/HCOI Authorities including the Watchman/Security at the Haj House premises.

12. Every Hosteller shall take personal care of all his goods and belongings. The Administration of the Hostel/HCOI shall under no circumstances, be responsible, for any pilferage, theft, loss and/or damage of any of the articles, books and/or any other goods or belongings of any of the Hostellers in and/or from any part of the Hostel premises.

13. Electricity in the Hostel shall be used in the most economical and careful manner. The lights, fans, geysers, coolers and other electrical installation and appliances shall be switched off every time when not in use. No Hosteller shall keep and/or bring from outside to the Hostel any electrical or electronic appliances, gadget or device of any type. Electric stove (Sigri), water heater, tape recorder, radio/transistor, Mobile, portable TV and/or electronic gadget or articles are strictly prohibited.

14. Water taps shall always be kept closed when not in use and water shall be used economically and wastage should be strictly avoided.

15. Complete silence must be maintained and proper and decent behavior observed while using and/or passing through the Hostel premises.

16. The Hostel/HCOI Administration, has right to remove and expel any Hosteller at any time without assigning any reason. On such expulsion the said Hosteller shall forthwith leave and quit the Hostel.

17. No Hosteller shall have any right or be entitled to convene, hold, address and/or attend any meeting of the Hostellers for any purpose whatsoever in the Hostel premises without prior written permission in that behalf from the Administration well in advance. The Administration shall have the right to refuse or grant such permission without assigning any reason whatsoever.

18. If a Hosteller for any reason whatsoever, discontinues his CSE studies or joins any other course or job he shall forthwith leave and quit the Hostel.

19. In the event of it being discovered that a Hosteller has obtained admission in the Hostel on false representation and/or by resorting to forging and/or producing a false document, he shall be immediately expelled from the Hostel.

20. Every Hosteller shall quietly and peacefully have to quit the Hostel along with all his goods and belongings immediately on or before the date on which his admission expires. In the event of his failure to do so all his goods and belongings will be removed and his deposit will be forfeited.

21. Any Hosteller whose admission is for any reason cancelled and/or revoked and/or has been expelled from the Hostel shall be prevented from having any access to the Hostel premises thereafter.

22. No Hosteller shall have any right to question and/or challenge any decision of Hostel/HCOI Administration in respect of any matter whatsoever pertaining to the Hostel.

23. All admissions are for the period specifically mentioned in the application.

24. All Hostellers must take their meals compulsorily in the Hostel Mess and pay the monthly charges on time. Eating in the Hostel Mess shall be a part of Hostel discipline and no one will be allowed to eat the food in the room or any place other than the mess.

25. All Hostellers are required to attend all lectures, meetings, group discussions, Hostel competitions, etc., whenever arranged in the Hostel compulsorily. All male hostellers are expected to attend Namaz congregation (Jamat) in the Masjid on the third floor of Haj House.

26. In case of any grievance the aggrieved hosteller should approach the Director.



27. All Hostellers should also note that they stay in the Hostel at their own wish, willingness and risk. The Hostel/HCOI Administration will not be responsible for any of their personal problems or mishaps of any kind.

28. Smoking, Chewing Pan, Supari, gutka, tobacco, spitting in the Hostel premises are strictly prohibited. Offenders will be dealt with severely by the Administration.

29. No ragging or mischief of any kind will be tolerated. There is severe punishment on such an offence.

30. The Hosteller shall follow all the rules & regulation in force and those which may be enforced from time to time in future.

31. In case of misbehaviour/indiscipline/breach or violation of any rules & regulations, the Hosteller may be removed from the Hostel and his deposit may be forfeited.

32. The hosteller should not enter the room of female students and vice versa.

33. Female students are expected to be in Hijab/Scarf.

34. The Administration of the Hostel/HCOI reserves the right at any time, without assigning any reason, to change, alter, add, amend or modify any of the rules & regulations and it shall be binding upon the Hosteller, who shall observe and comply with the same.

35. A student admitted should be in the Haj House for all 24 hours of a day, 7 days a week & 365 days a year.

## **UNDERTAKING**

I have read and fully understood all the above Rules & Regulation and I undertake to fully observe and abide by all of them.

I have received a copy of Rules & Regulation for my reference.

Signature of the candidate \_\_\_\_\_

Full Name: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

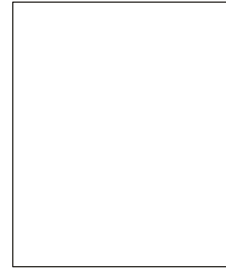
Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

Phone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

Signature & Name of Parent/Guardian

\_\_\_\_\_

HAJ COMMITTEE OF INDIA  
**Coaching & Guidance Cell**  
Haj House, 7-A, Palton Road,  
Mumbai-400001.



**APPLICATION FOR HOSTEL ACCOMMODATION**

1. Full Name(Surname First,  
in Capital Letters) : \_\_\_\_\_
2. Date of Birth & Place : \_\_\_\_\_
3. Age as on Aug 01, next year : \_\_\_\_\_
4. Native Place Address  
& Tel./Mobile No. ] \_\_\_\_\_  
\_\_\_\_\_
5. Mumbai Address & Tel. No. ] \_\_\_\_\_  
\_\_\_\_\_
6. Parent's Full Name / Address  
& Tel. / Mobile No. ] \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Business & Yearly Income \_\_\_\_\_
8. Local Guardian's Name  
Residential Address  
Tel./ Mobile No./ Resi. & Off. ] \_\_\_\_\_  
\_\_\_\_\_
9. Qualification \_\_\_\_\_
10. If the applicant is/was already  
inmate of this Hostel the date  
of his first admission and the  
number of years he has been  
in the Hostel ] \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature