

HAJ COMMITTEE OF INDIA

(Constituted under the Act of Parliament No.35 of 2002)

Haj House, 7-A, M.R.A. Marg, Mumbai – 400 001.

HC-2013/PTOs/CD&S/2/

Date: 16th August, 2013.

Payment Instructions of “COMPULSORY DUES” (Service Charges and Transportation), “SECURITY DEPOSIT, and “HANDLING CHARGES “By the Registered Private Tour Operators for Haj 1434 (H) – 2013(A.D.).

As per Terms and Conditions applicable to PTOs for Haj-2013, the Ministry of External Affairs, New Delhi, has informed that all the registered PTOs have to deposit the amount due to the Maktab-ul-Wukla for all their pilgrims, with Haj Committee of India, Mumbai.

There are three types of Transportation Stickers in respect of Transportation of Pilgrims in the Kingdom of Saudi Arabia as per sector opted by PTO.

Accordingly the Sector wise payment applicable is as under:-

Sr. No	Compulsory Dues ,Security Deposit & Handling Charges	Details
1	S.R. 1339.00	<p>Service Charges of Tawafa Establishment in Makkah, Adilla in Madinah, United Agent Office in Makkah S.R.294.00</p> <p>Tent Accommodation Charges in Arafat & Mina including Electricity, Water, Cleaning, Security Service and Floor Covering S.R.300.00</p> <p>-----</p> <p>Services Charges S.R. 594.00</p> <p>-----</p> <p>Jeddah / Makkah S.R. 30.00</p> <p>Madinah / Makkah S.R. 127.50</p> <p>Makkah/ Madinah S.R. 127.50</p> <p>Makkah/ Holy Haj Regions /Makkah S.R. 180.00</p> <p>Makkah/ Jeddah S.R. 30.00</p> <p>-----</p> <p>Transportation Charges S.R.495.00</p> <p>-----</p> <p>Security Deposit S.R.200.00</p> <p>-----</p> <p>Handling Charges S.R. 50.00</p> <p>-----</p>

<p align="center">2</p>	<p align="center">S.R.1279.00</p>	<p>Service Charges of Tawafa Establishment in Makkah, Adilla in Madinah, United Agent Office in Makkah S.R.294.00</p> <p>Tent Accommodation Charges in Arafat & Mina including Electricity, Water, Cleaning, Security Service and Floor Covering S.R.300.00</p> <hr/> <p>Services Charges S.R. 594.00</p> <hr/> <p>Jeddah / Makkah S.R. 30.00 Makkah / Holy Haj Regions / Makkah S.R. 180.00 Makkah / Madinah S.R. 127.50 Madinah / Jeddah S.R. 97.50</p> <hr/> <p>Transportation Charges S.R.435.00</p> <hr/> <p>Security Deposit S.R.200.00</p> <hr/> <p>Handling Charges S.R. 50.00</p> <hr/>
<p align="center">3</p>	<p align="center">S.R.1191.50</p>	<p>Service Charges of Tawafa Establishment in Makkah, Adilla in Madinah, United Agent Office in Makkah S.R.294.00</p> <p>Tent Accommodation Charges in Arafat & Mina including Electricity, Water, Cleaning, Security Service and Floor Covering S.R.300.00</p> <hr/> <p>Services Charges S.R. 594.00</p> <hr/> <p>Pilgrims landing at Jeddah& Returning from Madinah OR Pilgrims landing at Madinah& Returning from Jeddah</p> <p>Jeddah / Makkah S.R. 30.00 Makkah / Holy Haj Regions / Makkah S.R. 180.00 Makkah / Madinah S.R. 127.50 Madinah City To Madinah Airport S.R. 10.00</p> <hr/> <p>Transportation Charges S.R.347.50</p> <hr/> <p>Security Deposit S.R.200.00</p> <hr/> <p>Handling Charges S.R. 50.00</p> <hr/>

The Private Tour Operators are requested to remit the amount @ **Rs.17.50/- per Saudi Riyal** through **R.T.G.S.** The balance amount if any will be refunded after end of Haj Season 2013. Additional amount, if incurred, will be collected from PTOs after its remittance to CGI, Jeddah. Remittance of dues by registered PTOs can be effected to this office on or before **31.08.2013.** The Proforma of RTGS is attached. **(Please see on Page no.4).**

All registered Private Tour Operators have to submit a bank draft of **Rs.500/-** towards **SERVICE CHARGES** in favour of **HAJ COMMITTEE OF INDIA, MUMBAI** payable at **Mumbai.**

NOTE: One specimen cheque duly cancelled and without signature should also be submitted.
IFS Code of the Account Number should invariably be mentioned, so that the refund if any could be expedited. (Please see on Page no.5).

Details as per the blank format (Page No.6) should also be submitted.

Sd/-.
(Aaur Rahman)
Chief Executive Officer
Haj Committee of India.

ONLY FOR REGISTERED PRIVATE TOUR OPERATORS FOR HAJ-2013.

TO BE SUBMITTED ON COMPANY LETTERHEAD
RTGS FUNDS TRANSFER APPLICATION FORM

MUNAZZAM NO. _____

Date	
Bank Name & Branch	

Application (Remitter) Details:

Account Title	
Debit Account No.	
Account Type	

Beneficiary Details:

Beneficiary Name	HAI COMMITTEE OF INDIA
Credit Account No.	10996708639
Centre (Location)	MUMBAI SAMACHAR MARG, FORT, MUMBAI-400 001.
Bank	STATE BANK OF INDIA
Branch	MUMBAI MAIN BRANCH
Account Type	SAVING
IFSC Code No.	SBIN0000300

Remittance Details:

Amount (in figures)	
Amount (in words)	
Remark / Narration	

Please remit the amount as per the aforesaid details, by debiting my / our account for the amount of remittance plus your bank charges.

Yours sincerely,

Stamp and Signature of Authorized Signatory

For Bank's Use Only	
Account Debited by	
Debit authorized by	
Entered into RTGS	
Authorised into RTGS	

TO BE SUBMITTED ON COMPANY LETTERHEAD

MANDATORY

Details of PTO Account:

Bank Name	
Branch & Code No.	
IFS Code No.	
Name of Firm which mentioned on Bank Account	
Account Number	
Account Type	

only for Registered PTO for Haj – 2013.

Quota allotted _____ by MEA , Munazzim ID Card No. _____ & Cat _____ File SR. No. _____

Fill-up the form by PTOs for issuance of transportation stickers. Dated: _____

Details given by PTOs, who have allotted Quota for Haj-2013.

(1) Firm Name & Address of the PTOs: _____

(2) Mobile No. _____, (3) MEA Registration No. _____,

(4) Mode of Payment: _____, (5) Receipt No. _____,

(6) Date: _____, (7) through which bank transferred the amount: _____

(Original copy of RTGS Slip is enclosed) and (8) Number of Adults _____ & Child: _____ .

Adults SAR.1339.00H X _____ , SAR.1279.00H X _____ , SAR.1191.50H X _____ .

Child SAR. 794.50H X _____, SAR. 764.50H X _____, SAR. 720.75H X _____ =**Total Quota** _____

The amount of **Rs.500/-** towards Service Charges deposited in HCOI through DD No. _____,

Name of the Bank _____ Dated _____.

All the information mentioned above is correct to the best of my knowledge. The stickers may be issued as per stated above details.

(M/s _____),

Signature _____, Name of Authorized Person _____,

Mobile No. _____

Verified by D.A. (PTOs) _____

For Office use only

Compulsory Dues, Security Deposit & Handling Charges	Quota allotted by MEA	Total Amount @Rs.17.50 per SAR.
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<u>Adults</u>		
SAR.1339.00H X	_____	= Rs. _____
SAR.1279.00H X	_____	= Rs. _____
SAR.1191.50H X	_____	= Rs. _____
<u>Child</u>		
SAR. 794.50H X	_____	= Rs. _____
SAR. 764.50H X	_____	= Rs. _____
SAR. 720.75H X	_____	= Rs. _____
	=====	=====
Total	=====	=====
(A) Amount Due:		Rs. _____
(B) Total Amount received in Bank		Rs. _____
(C) Balance/Excess if any:		Rs. _____
Dealing Assistant		Superintendent (Accounts)