

No. M (Haj)/1183/1/2014
MINISTRY OF EXTERNAL AFFAIRS
GOVERNMENT OF INDIA

Clarifications on submissions of documents by PTOs

1. **Point no. iv of Annexure A & Point No. 21 of Annexure C:**

In point No. 21 of Annexure C, PTOs should have minimum annual turnover of Rs. One Crore for financial year 2012-13 as already indicated in Point No. iv of Annexure A.

The PTOs qualified for Haj-2013-17 have already submitted supporting documents for annual turnover for the financial year 2011-12. We are now requesting supporting documents for annual turnover for the financial year 2012-13.

2. **Point no. v of Annexure A & Point No. iv of Annexure D:**

The qualified PTOs where there has been no change in their address can submit certified true copy of their Drawing/Layout Plan. However, in case there has been any change in the address, PTOs will have to submit a fresh approved drawing/layout plan duly approved by the competent authority of the State Government/UT in original.

3. **Point no. vii of Annexure A:**

The PTO's under Category I and Category II who have not been granted Haj quota for 2013 need not submit the documents mentioned in Point No. vii of Annexure A.

4. **Point no. x of Annexure A:**

The PTO's under Category I and Category II who have not been granted Haj quota for 2013 need not submit the documents mentioned in Point No. (x) of Annexure A.

The Tasreeh (with English Translation) would be considered as lease deed in case the details of rental receipts for payment are mentioned therein. If not, a separate copy of the lease deed duly signed with the Saudi Owner would be required.

5. **Point no. xii of Annexure B:**

Para xii of Annexure B may be read as under:

Without prejudice to the foregoing, all claims, disputes and differences shall be subject to the jurisdictions of the Courts in New Delhi/ Mumbai.

6. **Point no. (i) of B Annexure D:**

The said information is required to know about the nature of business/services being carried by the PTO from the business premises registered in the name of the said PTO.

7. **Point no. iii of B of Annexure D:**

Medical Insurance may be read as "Group Accident Compensation Insurance Policy".

8. **Point no. v of B of Annexure D:**

PTOs should have minimum annual turnover of Rs. One Crore for financial year 2012-13.

Note given in Point no. (v) of Annexure D is for clarification for applicant PTOs to enable them to furnish desired information correctly and to ensure/facilitate the scrutiny of PTOs' documents.

9. **Point no. 4 of vii of B of Annexure D:**

Details regarding tickets as required under press release need to be provided to facilitate the verification of the complete journey of the pilgrims.

10. **Point no. 5 of vii of B of Annexure D:**

Purchase of Tickets:

- As far as advance purchase of tickets is concerned, the same may not be practical as the tickets are to be purchased in the name of individual pilgrims after entering agreement with them and that will happen only after the allocation of the quota to the PTO.

Purchase of Foreign Currency:

- As far as advance purchase of foreign currency is concerned the same should have been purchased after allocation of quota to the PTO and in case the PTO has made advance payment for accommodation for the next season immediately after previous Haj season, the basis of the same may also be explained/documentated. In such cases, the additional documents in support of advance purchase of foreign currency should also be provided/ included in the agreement specifically to establish that the said payment is for the forthcoming Haj season.

11. **Point no. ix of B of Annexure D:**

As PTOs with adverse police report or involved in criminal court cases are not to be considered for registration and allocation of seats as per approved PTOs Policy.

PTOs in whose court case a stay has been given by the court i.e. against whom there is a criminal case pending and the matter is sub-judice would also not be considered on the basis of existing Policy.

12. **Point no. xi of B of Annexure D:**

The Table in Point no. (xi) of B of Annexure D is for clarification for applicant PTOs to enable them to furnish desired information correctly and ensure/facilitate the scrutiny of PTOs' documents.

13. **Point no. xiv of B of Annexure D:**

The words "Copy of" may be deleted being a typographical error.

May 7, 2014
