

HAJ COMMITTEE OF INDIA

(Constituted under the Act of Parliament No.35 of 2002)

ADMINISTRATIVE REPORT OF THE HAJ COMMITTEE OF INDIA FOR THE YEAR 2012-2013

(1st April, 2012 to 31st March, 2013 in accordance with the provisions
contained in Rule 28(1) of the Haj Committee Rules, 2002)

- I. 1. The Haj Committee Act (No.35 of) 2002 came into force w.e.f. 5th December, 2002 Vide Notification No. M(Haj)-1181/33/99 dated 5th December, 2002.
2. The composition of Haj Committee of India constituted under the Haj Committee Act (No.35 of) 2002 notified vide Notification No. M(Haj)1183/74/2009 dated 12th January, 2010 is as under:-

(A) Members nominated under sub-section (i) of Section 4 of the Act.

- i) Mr. Mohd. Asrarul Haque, Member of Parliament (Lok Sabha)
(Vide Notification No. M(Haj)-1183/74/2009 dated 12th January, 2010)
- ii) Mr. Syed Shahnawaz Hussain, Member of Parliament (Lok Sabha)
(Vide Notification No. M(Haj)-1183/74/2009 dated 12th January, 2010)
- iii) Mr. Mahmood A. Madani, Member of Parliament (Rajya Sabha)
(Vide Notification No. M(Haj)-1183/74/2009 dated 12th January, 2010)

(on completion of the term of Mr. Mahmood A. Madani)
- iv) Mr. Salim Ansari, Member of Parliament (Rajya Sabha)
(Vide Notification No. M (Haj) – 1183/35/2012 dated 14th June, 2012)

(B) Members Elected under sub-section (ii) of Section 4 of the Act.

- v) Mufti Nazir Ahmad Qasmi, (Zone-I), Member J&K State Haj Committee ;
- vi) Mr. Mohammed Ilyas Hussain alias Sonu Babu (Zone-II), Member, Bihar SHC ;
- vii) Dr. Salim Raj, (Zone-III), Member, Chhattisgarh State Haj Committee ;
- viii) Dr. Fuad Halim (Zone-IV), Member, West Bengal State Haj Committee ;
- ix) Vacant - Zone- V.
- x) Mr. Aboo Bucker, (Zone-VI), Member, Tamil Nadu State Haj Committee ;
(Vide Notification No. M(Haj)-1183/74/2009 dated 26th February, 2010).
- x) Prof. A. K. Abdul Hameed Bushara,
Elected by the Kerala State Haj Committee, (Vide Notification No. M(Haj)-1183/74/2009
dated (Vide Notification No. M(Haj)-1183/74/2009 dated 12th January, 2010)
- xi) Mr. Mohammed Jamil Akhter,
(Elected by the U. P. State Haj Committee) (Vide Notification No. M(Haj)-1183/74/2009
dated 12th January, 2010).
- xii) Mr. Haji Ebrahim Shaikh,
(Elected by the Maharashtra State Haj Committee (Vide Notification No.M(Haj)-
1183/74/2009 dated 12th January, 2010).

(C) Ex-Officio Members nominated under sub-section (iii) of Section 4 of the Act.

- xiii) Joint Secretary, (GD/Haj), Ministry of External Affairs, New Delhi.
(In terms of Government Notification No. M(Haj)-1183/34/2006 dated the Government of India nominated Mr. R. K. Ghanshyam, IFS, Joint Secretary (Gulf/Haj), Ministry of External Affairs as Ex-Officio Member, Haj Committee India).
- xiv) Joint Secretary, Ministry of Civil Aviation, New Delhi.

(In terms of Government Notification No. M(Haj)-1183/34/2006 dated 15th September, 2006 the Government of India nominated Mr. Prashant Sukul, Joint Secretary, Ministry of Civil Aviation as Ex-Officio Member, Haj Committee of India).
- xv) Joint Secretary (Customs), Ministry of Finance, New Delhi.

(In terms of Government Notification No. M(Haj)-1183/34/2006 dated 15th September, 2006 the Government of India nominated Mr. Sandeep Bhatnagar, Joint Secretary in the Ministry of Finance as Ex-Officio Member, Haj Committee of India).
- xvi) Joint Secretary (Foreigners), Ministry of Home Affairs, New Delhi.

(In terms of Government Notification No. M(Haj)-1183/34/2006 dated 15th September, 2006 the Government of India nominated Mr. C.V.V. Sarma, Joint Secretary (Foreigners), Ministry of Home Affairs as Ex-Officio Member, Haj Committee of India).

(D) Members nominated under clause (a) of sub-section (iv) of Section 4 of the Act.

- xvii) Shri Hasan Ahmed,
(Vide Notification No. M(Haj)-1183/74/2009 dated 12th January, 2010)
- xviii) Mr. Abdussamad Pookottoor was nominated as Member, Haj Committee of India in place of Mr. Naqi Malhotra under the above-mentioned clause (vide Notification F.No.M(Haj)-1183/74/2009 dated 4th June, 2010).

(E) Members nominated under clause (b) of sub-section (iv) of Section 4 of the Act.

- xix) Smt. Afroz Begum,
(Vide Notification No. M(Haj)-1183/74/2009 dated 12th January, 2010)
- xx) Smt. Mohsina Kidwai,
Member of Parliament,
(Vide Notification No. M(Haj)-1183/74/2009 dated 12th January, 2010)

(F) Members nominated under clause (c) of sub-section (iv) of Section 4 of the Act.

- xxi) Mr. Syed Imam Haider Zaidi,
(Vide Notification No. M(Haj)-1183/74/2009 dated 12th January, 2010)
- xxii) Mufti Khalil Ahmed,
(Vide Notification No. M(Haj)-1183/74/2009 dated 12th January, 2010)
- xxiii) Mr. Syed Bilal Hasan Nadvi,
(Vide Notification No. M(Haj)-1183/74/2009 dated 12th January, 2010)

II ESTABLISHMENT:

1. Dr. S. Shakir Hussain, IRS continued as Chief Executive Officer, HCol (appointed on 1st July, 2010).
2. Mr. M. A. Khan, Personnel Officer, Haj Committee of India has been repatriated to his parent department vide Haj Committee of India, Relieving Order dated 25.05.2012 after completion of his deputation period including extended period on deputation in the Organization of Haj Committee of India, Mumbai and accordingly relieved from the services of Haj Committee of India on 25.05.2012.
3. Mr. Mahaboob Khan Pathan, was appointed as Deputy Chief Executive Officer (Administration), HCol vide Ministry of External Affairs letter No.M(Haj)/1181/7/2012 dated 21.05.2012. He has Joined HCol as Deputy Chief Executive Officer (Administration) on 24.05.2012.
4. Ms. Roohi Khan, S.A.S., Dy. Chief Executive Officer (Operation), Haj Committee of India has been repatriated to her parent department vide Ministry of External Affairs letter No.M(Haj)/1181/9/2006 dated 11.01.2013 and accordingly relieved from the services of Haj Committee of India on 16.01.2013.
5. The post of Dy. Chief Executive Officer (Accounts), HCol has remained vacant and was held as additional charge by Mr. Mahaboob Khan Pathan, Deputy Chief Executive Officer (Administration) during the F.Y 2012-13.
6. The list of the employees of Haj Committee of India is enclosed herewith at **Annexure-I**.

HAJ ACTIVITIES DURING F.Y 2012-2013

The activities during Financial Year 2012-2013 were partly related to Haj-2012 (between the period 01.04.2012 to 30.11.2012) and Haj-2013 (between the period 01.12.2012 to 31.03.2013).

HAJ-2012

III. MEETINGS

1. Out of the Seven (7) meetings of the Haj Committee of India held during 2012-13, five (5) meetings were held for Haj-2012 on the dates indicated below under the provisions of Section 10(1) of the Haj Committee of India Act (No.35 of 2002).

1.	21 st May, 2012	Ordinary Meeting	New Delhi
2.	4 th July, 2012	Ordinary Meeting	New Delhi
3.	26 th August, 2012	Ordinary Meeting	Mumbai
4.	29 th September, 2012	Emergent Meeting	New Delhi
5.	02 November, 2012	Ordinary Meeting	New Delhi

IV. HAJ APPLICATION FORMS FOR HAJ- 2012

1. The Haj Application forms and Guidelines for Haj in three languages Hindi, Urdu and English for Haj 1433 (H) – 2012 (A.D.) were supplied free of cost through 30 States / Union Territory Haj Committees. For the convenience of Haj Pilgrims, the Haj Application Form was also displayed on the website of Haj Committee of India. The Pilgrims were given the facility to down-load the same and submit it after filling it up properly. In order to simplify the procedures and reduce paper work of the Hajis, one single Form was continued for Haj – 2012 also.
2. Till Haj 2010 – pilgrims without passport were also allowed to apply which used to result in cancellations for want of Passport at the last minute. The Haj application form along with self attested copy of valid International Passport was made compulsory from Haj 2012 onwards. For Haj 2012 Application Forms were accepted with only photo copy of passport valid at least up to 31.03.2013.
3. The Pilgrims were asked to submit photo copy of his cancelled blank cheque to facilitate refund, if any (optional).
4. (a) Order of Priority: While allotting seats of each state, the order of priority was given as under:-
 - 1) 70+Category.
 - 2) Fourth (4th) Timers.
 - 3) General Category.

Reserved Category:-

- i)* Those Pilgrims who continuously applied for the last three years i.e. 2009, 2010 & 2011 unsuccessfully. (Charts attached as ***Annexure- II***).
- ii)* The applicants above 70 years of age along with one companion. Statements showing the number of Pilgrims of 70 years age & above proceeded for Haj-2012 are marked as ***Annexure- II***).

RESERVED CATEGORY:

IMPORTANT: Keeping in view the ever increasing number of Haj Applications every year in general and particularly under Reserved Categories, the Haj Committee of India decided that from Haj-2012 onwards the Reserved Category status shall be given only to the applicants (including companions) who have not performed Haj in their entire life time either through Haj Committee of India or Private Tour Operator or any other means. This applies to a & b categories mentioned below.

In case Reserved Category Haj Applications are received more than the allotted quota of their state then qurrah (draw of lots) will be conducted among the Reserved Categories as per the principles laid down. In such situation applicant cannot claim Reserved Category status as a matter of right.

70 + CATEGORY:-

The Pilgrims of 70 years and above will be registered under Reserved Category, subject to the following conditions:-

- i) Applicant who completes 70 years of age as on 29th February, 2012 or above are entitled for reserved category.
- ii) Only one companion is allowed who should be immediate relative i.e., husband / wife, son / daughter, son-in-law / daughter-in-law and brother / sister. If there is no relative as mentioned he will be allowed to travel single.
- iii) No companion will be allowed to travel alone, if 70 + pilgrim cancels his/her journey.

FOURTH TIME APPLICANTS:

In the ordinary meeting of Haj Committee of India, it has been decided to register the applications of those pilgrims whose applications have been rejected continuously for last three (3) years during Haj 2009, 2010 and 2011 under Reserved Category. In order to get the benefit of this scheme during Haj 2012, the applicant along with co-pilgrim had to indicate the cover number of the last three years (without which the application will be treated as fresh covers) under this category in the relevant column. The applicants who have applied continuously since last three years were registered under reserved category provided they apply for Haj-2012 (without including any fresh applicant). Those applicants who were selected during previous three years, but cancelled the journey on their own, were not registered under Reserved Category and registered as fresh covers in General Category.

V. DISTRIBUTION OF QUOTA

1. The applications were received by the State/UT Haj Committees initially from 01.03.2012 to 16.04.2012 and later on upto extended date of 25.04.2012. In view of Ministry of External Affairs directions the Haj Application Form of Under Quota states were accepted with Passport issued up to 05.05.2012. Totally 3,07,309 Haj Application Forms were received. The initial quota allotted to the Haj Committee of India i.e. 114000 was distributed among various States / U.T. Haj Committees on the basis of Muslim population of the respective State / U.T. Haj Committees based on census 2001. The additional quota of 10265 was allotted to Haj Committee of India by the Ministry of External Affairs which was also distributed among the States / U.T. Haj Committees from the Waiting List on **“the basis of first cancelled seat to first waiting list applicant”** which received excess applications over the quota. Another 110 seats out of PTO'S quota were received. Further GQ+HC 483 and 252 seats for Khadimul-Hujjaj were released. The same has been indicated in the statement enclosed (Charts attached as **Annexure- III**). Accordingly, the final quota for HCOI was 125110 pilgrims. No new cover number was generated, including for discretionary quota.

VI. QURRAH (DRAW OF LOTS)

1. Qurrah (draw of lots) was conducted from 7.5.2012 to 15.5.2012 across various States / U.T. Haj Committees on their requests. Qurrah was conducted on 25.5.2012, 14.6.2012 in Jharkhand and J&K respectively. (**Annexure- IV**).

(A) QURRAH:

1. In order to provisionally select the Pilgrims computerized draw of lots was conducted in the State / Union Territory Haj Committees which receive Haj Applications in excess of their quota. The date of Qurrah and other details were intimated to the concerned State/Union Territory Haj Committees through press / electronic media. The provisionally selected Pilgrims were intimated about their selection by the respective State/Union Territory Haj Committees.
2. All the Pilgrims selected in qurrah were asked to remit their air fare and balance foreign exchange amount using the bank reference number according to their accommodation Category through Core Banking system individually.
3. This year also the data was transferred to SBI for generating the Bank Reference Number against each cover for payment through Core Banking system. Bank Reference Numbers were incorporated in HCol system and accordingly Pilgrims were informed their Bank Reference Number for remittance of payment. The Bank reference number was simplified from Haj-2012 onwards

For Eg: Bank reference number **"2012 ASF1234"**

2012 represents year of Haj.

AS represents Assam

F- Fresh category.

1234 Cover number.

(B) PRINCIPLES OF QURRAH (Draw of lots):

The order of priority for confirming the seats:

- 1) **70+Category,**
 - 2) **Fourth (4th) Timers,**
 - 3) **General Category.**
- a) If the applications under the Reserved Category are more than the quota of the States / U.T. Haj Committees, then qurrah will be held within the Reserved Category as per the following conditions :-
 1. First preference among the Reserved Category will be given to the pilgrims of 70+category. After exhaustion of 70+Category the qurrah will be conducted State wise amongst fourth (4th) time applicants for the remaining seats.
 2. The remaining applicants for the remaining seats.
 3. The General waiting list (GWL) will be prepared for all the left out General category pilgrims by computerized draw of lots State wise registered with State Haj Committees / Union Territory HCs.
 4. In that case there will be two waiting lists viz. One RWL and second GWL. The applicants from RWL will be first confirmed status followed by GWL against any future available seats. If any RWL pilgrim remains to be confirmed for want of seats, then they will be given confirmed status first for Haj 2013, if they apply for Haj 2013.

5. If applications of 70+ category are received more than the quota, then qurrah will be conducted State wise amongst the 70+category and remaining applications of 70+category will be put under 1st RWL. The Fourth time applicants will be put under General Waiting-list i.e. GWL by conducting Qurrah separately.
- b) If the applications under Reserved Category are less than the quota, then after allotting seats to both the Reserved Categories, qurrah will be conducted amongst General Category for remaining quota and the rest will be put under General Waiting-list-GWL as mentioned below at "D".
- c) If the applications under Reserved Category are equal to the quota of a particular State then the entire quota will be utilized for both the Reserved Categories and all other general category applications will be put under General Waiting-list=GWL as mentioned below at "D".

(D) GENERAL WAIT LIST:

A separate qurrah (draw of lots) of non selected covers was held State-wise / Union Territory-wise in the State/Union Territories which received Haj applications in excess of their quota to allocate wait list number to all such covers. The confirmation of seats in respect of wait list pilgrims was communicated by the State/Union Territory Haj Committee as and when the vacancy arose due to cancellation of journey by the selected pilgrims. If the selected pilgrim wants to cancel the journey on any ground they were asked to submit a cancellation letter to concerned State/Union Territory Haj Committee. The State/Union Territory Haj Committee used to mark the cancellation and select the wait listed pilgrim as per serial number. No jumping of the wait list was allowed. If there was any jumping the Executive Officer, States / U.T. Haj Committees along with reasons for jumping.

VII. ADVANCE HAJ AMOUNT (use Green Slip):

- 1 All the selected Pilgrims in qurrah for Haj 1433 (H) – 2012 (A.D.) were asked to make payment of Rs.51,000/- towards advance foreign exchange and Miscellaneous Dues in Haj Committee of India's Current Account No. "**FEE TYPE – 25**" maintained with State Bank of India through Core Banking system available across India. No Bank draft / cash was accepted by the Haj Committee of India. The utilization of the amount is as under:-

(a)	Advance Haj Amount	Rs.50,000/-
(b)	Miscellaneous Dues	
i)	State Haj Committee Handling Charges	Rs.150/-
ii)	Supporting arrangement at the Embarkation Point	Rs.200/-
iii)	Donations for Haj House	Rs.150/-
iv)	Establishment / Documentation charges	Rs.500/-
Total		Rs.51,000/-

VIII. BUILDING SELECTION WORK FOR HAJ-2012:

As per the unanimous decision of the Committee it was decided to depute at-least three members together instead of one Member. No better results will be achieved if the members proceed separately as Building Selection Committee (BSC) it was decided on 18th January, 2012 by the Committee in its Ordinary Meeting held at New Delhi. Accordingly, efforts were put in to depute the members in a team of at-least three. The first two teams consisted of three members proceeded in the month of March, 2012. However, the rest of the BSC teams proceeded as under:-

Sr. No.	Names of Members	Designation	Period
FIRST TEAM			
1.	Mr. Mohammed Elyas Urf Sonu Babu	Member, HCol	07.03.2012
2.	Mr. Syed Imam Haider Zaidi,	Member, HCol	09.03.2012
3.	Mr. Syed Hasani Bilal Abdul Hai	Member, HCol	10.03.2012
SECOND TEAM			
4.	Smt. Afroz Begum	Member, HCol	21.03.2012
5.	Prof. A.K. Abdul Hammed Bushara	Member, HCol	21.03.2012
6.	Mr. Abdussamath Pookuttoor	Member, HCol	21.03.2012
THIRD TEAM SINGLE JOURNEY			
7.	Mr. Mohammed Elyas Urf Sonu Babu	Member, HCol	

The third team was scheduled to proceed on 3rd or 4th April, 2012. Since six(6) members had already proceeded in two teams no member was available for the third team. This office was continuously receiving emails from Consul General, C.G.I., Jeddah for deputing the B.S.C. Member as early as possible. Hence, after hectic persuasion and after a gap of 12 days, Mr. Mohammed Elyas Urf Sonu Babu, Member, HCol was deputed to Saudi Arabia as Member of Third team.

Sr. No.	Names of Members	Designation	Period
FOURTH TEAM SINGLE JOURNEY			
8.	Smt. Afroz Begum	Member, HCol	27.04.2012
FIFTH TEAM SINGLE JOURNEY			
9.	Mr. Abdussamath Pookuttoor	Member, HCol	09.05.2012
SIXTH TEAM SINGLE JOURNEY			
10.	Maulana Syed Imam Haider Zaidi,	Member, HCol	28.05.2012
11.	Mr. Mohammed Salim Ansari, M.P.	Member, HCol	02.06.2012

Due to non-availability of members of HCol to proceed as B.S.C. Members and the necessity to continue the work of hiring of accommodation, Mr. Mohammed Elyas Urf Sonu Babu, Smt. Afroz Begum and Mr. Syed Imam Hyder Zaidi, Mr. Abdus Samath Pookottur Members, Haj Committee of India were requested to repeat their visit to Saudi Arabia.

IX. RENTING DELEGATION

1. The following two members of HCol were deputed to be the members of Madinah Renting Delegation for Haj – 2012 and attend the meeting scheduled to be held on 11th July, 2012:-
 - i). Mr. A. Aboobucker, Vice-Chairperson, HCol.
 - ii). Mr. Mohammed Jamil Akhter, Member, HCol.
2. Dr. S. Shakir Hussain, IRS., Chief Executive Officer, HCol accompanied the delegation (as Secretary) and visited Saudi Arabia.
3. The negotiations with the Contractors / Groups were held on 11th July, 2012 & the contracts were finalized in respect of the accommodation of the Pilgrims of Haj 1433 (H) – 2012 (A.D.).
4. In Madinah Munawwarah there was a uniform Category of accommodation at the rate of Saudi Arabian Riyals.500/- per unit.

5. The Renting Delegation of Haj Committee of India negotiated that 60% of the Pilgrims should be accommodated in and around Markazia Area and 40% Pilgrims would stay outside the First Ring Road up to a maximum distance of 850 meters from Haram. It was decided that in case the Pilgrims are not accommodated in accordance with above, then the Mission would levy a penalty up to SR.250/- per Pilgrim, for the number by which such shortfall has taken place.
6. The contracts for Madinah Munawwarah accommodation were allotted to the following Seven (07) Groups:-

Sr.No.	Names of Groups
1.	Ilyas Co.,
2.	Al-Mukhtara Estb.,
3.	Al-Ansar Co.,
4.	Wassel,
5.	Makkey,
6.	Mubarak
7.	Makarim

X. QURRAH FOR ACCOMMODATION CATEGORY

1. CGI, Jeddah informed that approximately 60,000 units in GREEN-RAS will be achieved against the requirement of 69,257 units in GREEN-RAS. Therefore, around 9,000/- pilgrims will be downgraded from **GREEN-RAS** to **AZIZIA-RAS**. The matter was discussed and reviewed with CGI, Jeddah and looking in to the market scenario it was finally decided that around 60,000 units would be available under Green Category.

This office received requests from some Pilgrims for change of their opted Accommodation Category **GREEN-RAS** to **AZIZIA-RAS**. This office considered their requests and changed their Accommodation Category from **GREEN** to **AZIZIA**. The Category of 4,922 Pilgrims was changed from **GREEN** to **AZIZIA** on their own request. Thereafter, on 14th August, 2012, it was decided that the category of around 5,500 Pilgrims may be downgraded through Computerized Qurrah.

It was also decided that the pilgrims of 70 years & above who opted GREEN-RAS will not be down-graded. It was decided not to down-grade the applications of the State / Union Territory Haj Committees which received very less number of applications opting GREEN-RAS Category. Accordingly, the State-wise qurrah was held and 3,899 Pilgrims were down-graded from **GREEN** to **AZIZIA**.

The down-graded Pilgrims were informed through SMS and also States / U.T. Haj Committees and their category was changed accordingly. Pilgrims were quite happy to be informed of such down-gradation of accommodation well in advance. This year there was no last minute down-gradation.

2. The quota for the Haj Committee of India was 1,25,110, against which the accommodation was required to be made. The exemption was only for the Pilgrims staying under Rubat as well as exemption Category.

3. The C.G.I., Jeddah could, however, hire the accommodation as under:-

CATEGORIES	UNITS HIRED IN MAKKAH
GREEN	59,428
AZIZIYA	65,436

XI. ORIENTATION/TRAINING OF PILGRIMS FOR HAJ-2012

Till, Haj 2011 Haj Committee of India used to conduct Zone-wise Orientation/Training of Trainers Camp to impart Training to the Trainers who used to be got selected District-wise by the respective State/Union Territories Haj Committees in the ratio of one for every 300 Hundred Pilgrims.

From Hajj 2012, Haj Committee of India in view of the feedback received from various quarters took decision to give more focused Orientation and training to the Haj Pilgrims.

A well trained Haji will be in a better position to perform the Haj journey. It is needless to say that without training about logistics/rituals the whole exercise shall be of no use. It is in this perspective that the idea of Master Trainers have been designed by deviating from the earlier procedure and practice for Orientation / Training.

The training henceforth have been designed in following three levels:

Sr. No.	Training	Place	Conducted by	Responsibility
i	Training of Master Trainers (MT)	Mumbai	HCOI	CEO
ii	Training of District Trainers (DT)	State Capitals	SHC/UTHC	State/UT HCs EOs & MT
iii	Training of Hajjs	In Districts/ Talukas	SHC/UTHC	SHC/UTHC DT

Training of Master Trainers at HCOI, Mumbai for two days.

Master Trainers: Instead of imparting training to the trainers at 4 Zones, it has been decided to impart training to all Master Trainers selected by State/U.T. Haj Committees at Haj Committee of India headquarters at Mumbai for two (2) days. Accordingly, Master Trainers were imparted 2 days Training at Mumbai on 17 & 18 April, 2012.

After getting training at Mumbai the Master Trainers had conducted Orientation/Training to the District Trainers of their respective State/U.T in coordination with the SHC/UTHC at respective State Capitals. In turn the District Trainers had imparted Training to the Haj Pilgrims by organizing Training Camps.

In large states MTs had been given the exclusive job of coordinating, monitoring, supervising the DTs training activity in the districts and talukas, clarifying their doubts, liaison with SHC and DTs on the latest developments. MTs had also been given the task of imparting training to the pilgrims selected at the last minute from waiting List, GQ & PTO Pilgrims at the Embarkation point/Haj camp.

In smaller states MTs had been given the job of district training in addition to the above duties.

Master Trainers had supervised, monitored the entire Orientation/Training Programme in their respective States / U.Ts. & furnished detailed report indicating number of Training Camps held, district and venue of these camps, number of Pilgrims attended the said camps and their overall observations on conduct of these camps to their respective State / U.T. Hajj Committee.

Dr. S. Shakir Hussain, IRS, Chief Executive Officer, Hajj Committee of India addressed the Master Trainers and emphasized the importance of Training/Orientation to the Master Trainers so that in turn they can orient to District Trainers and they will be imparting training to the Hajj Pilgrims.

Janab Faiz Ahmed Kidwai, (IAS), Consul General of India to the Kingdom of Saudi Arabia addressed the Master Trainers and imparted useful Training about Rituals & Logistics of Hajj Pilgrimage, Do's & Don'ts for Hajj Pilgrims during their stay in the Kingdom of Saudi Arabia and various arrangements made by the Consulate General of India in the Kingdom of Saudi Arabia. To sum up it may be mentioned that the entire exercise on Orientation/Training proved to be useful and benefit the Pilgrims during their sojourn in Kingdom of Saudi Arabia.

Hajj Guide and Trainers' CD:-

A well-trained Hajji will perform Hajj better than an untrained Hajji. No single book was available which covered all aspects comprehensively to train and guide the Hajjis. To fill this vacuum, one Hajji-friendly, colored pictorial guide to act as common syllabus country-wide was prepared alongwith a CD with video links to be used by trainers for training the Hajjis at the field level. It will be distributed by SHC to cover heads of each cover when they submit original Passport.

1st ALL INDIA KHADIMUL HUJJAJ TRAINING AT MUMBAI on 25.8.2012 for HAJ 2012:-

Hajj Committee of India took various decisions in view of the feedback received from various quarters towards smooth conduct of Hajj Movement inter-alia Orientation and training to the Hajj Pilgrims proceeding to Kingdom of Saudi Arabia for performing Hajj Pilgrimage. The role of Khadim-ul-Hujjaj being significant in various aspect and stages of Hajj Pilgrimage, Hajj committee of India decided to conduct separate training programme for all the Khadim-ul-Hujjaj selected from various State/Union Territory to make them aware of their role and duties/responsibilities. In fact Khadim-ul-Hujjaj is a link between Hajj Pilgrims and the Consulate General of India, Jeddah and its Hajj Missions in Makkah Mukaramah and Madinah Munawwarah and its officials. He is to play the role of guide and path finder particularly in respect of accommodation, its services/availability of basic amenities, services of Moallims, guidance to Hajj pilgrims in the Holy Places viz, Mina, Arafat, Muzdalifah and back to Makkah during Hajj days, Medical aid to the needy and fragile ailing Pilgrims on foreign soil i.e. Kingdom of Saudi Arabia etc.

Accordingly, One day Orientation/Training of Khadim-ul-Hujjaj programme was organized at Allana Institute of Management Studies Seminar Hall, 8th Floor, Anjuman-i-Islam Education Trust Compound, Opp. V.T. Mumbai-400001, on 25th August 2012 between 10 a.m. to 5 p.m. The programme was attended to by all the selected Khadim-ul-Hujjaj and it was graced by Chairperson, Hajj Committee of India, Mr. A. R. Ghanshyam, Joint Secretary (Gulf & Hajj), Ministry of External Affairs, Govt. of India, Dr. S. Shakir Hussain, IRS, Chief Executive Officer, Hajj Committee of India, Mr. Faiz Ahmed Kidwai, IAS, Consul General of India, Jeddah. It was also attended to by Smt. Afroz Begum, Haji Ibrahim Shaikh, Mr. Sonu Babu, Members Hajj Committee of India. Dr. Masood Khan, Mr. Monis Khan and Mr. Shahjahan also addressed as resource persons. Mr. M. A. Pathan, Dy. Chief Executive Officer, Hajj Committee of India extended vote of thanks on the conclusion of training programme.

The trained Khadim-ul-Hujjaj were given training Certificate to be submitted to Consulate General of India, Jeddah upon reporting in the Kingdom of Saudi Arabia.

Training of Khadim-ul-Hujjaj proved to be fruitful and pragmatic. Insha Allah shall continue for the years to come.

XII. PROCESSING OF INTERNATIONAL PASSPORTS

1. On receipt of International Passports in Passport Section, entry was made in Interactive Haj Pilgrim Management System (IHPMS). Bar Code stickers were generated, Embarkation Point-wise coloured stickers were prepared and pasted on the front side of International Passport, after photo scanned, 'MOFA' were obtained and stickers pasted on Passports, then forwarded to Royal Consulate General of Saudi Arabia, Mumbai for endorsement of Haj Visas. After receiving the Passports from Royal Consulate General of Saudi Arabia, Mumbai duly visas endorsed, the Passports having visas details were thoroughly checked and photograph printed on visa page. Entered all details of visa number and other in IHPMS (online system), prepared Identity Card, Information Card (Yellow Card), Embarkation / Disembarkation Card and covered the International Passport. After attaching all relevant documents the Passport was handed-over to the concerned State Haj Committees who were handling the Embarkation Points well in advance before commencement of Haj charter flights.
2. All the Passports from the Non-Reporters and cancellation, after visa endorsement, were collected in the office of Haj Committee of India on daily basis. This facilitated the office of HCoI to obtain the visa till the last date of closure of the visa. All the cancellations were submitted to Saudi Arabian Consulate, Mumbai and visas were obtained against Cancellation.
3. Extra Passport delivered in the office of HCoI timely by the applicants through Post, were dispatched to their respective State / U.T. Haj Committees and the list was also published on the website for their convenience in order to avoid any problem to be faced by the Pilgrims.

XIII. (A) COMPUTERIZATION OF DATA

Haj Committee of India has used web-based Software for on-line Application Forms entry at various State Haj Committees, Qurrah Management, Flight Allotment, Flight booking for the Pilgrims and pasting of stickers of the allotted accommodation on the passport by generating the bar-code at Twenty-one Embarkation Points, apart from booking of pilgrims from headquarters at Mumbai. All these jobs were undertaken by Haj Committee of India on web based centralized solution during Haj 1433 (H) – 2012 (AD). Through VPN connectivity the data was linked with C.G.I., Jeddah.

(B) SELECTION OF PILGRIMS AND WAITING-LIST CONFIRMATION

1. The pilgrims who got selected in qurrah / without qurrah were ear-marked as "PROVISIONALLY SELECTED". The selected Pilgrims were confirmed after submission of passport and bank Pay-in-slip.

2. All non-selected covers in qurrah of the State / Union Territories Haj Committees which received Haj Applications in excess of their quota were kept on waiting list. The confirmation of wait-list was held against additional quota and cancellations on the recommendations of State Haj Committee. Wait-listed Pilgrims were also given confirmed status as per the Cancellations received from time to time and the statement showing last WL number confirmed in each State / Union Territory Haj Committees enclosed as **Annexure- V**).

During Haj-2012, (1,25,064 Adult + 88 infants) Pilgrims proceeded from various Embarkation Points.

(C) BULK SMS SYSTEM

During Haj – 2012, HCoI used Bulk SMS System as supplementary means of communication in addition to formal channels of communication adopted by State Haj Committee for the convenience of the Haj Pilgrims often, such as Confirmation of their provisional selection, Confirmation of seats and flight dates, upliftment of waiting list and refund cases, down-gradation of accommodation, payment of 1st & 2nd instalment etc. is passed on to the intending Haj Pilgrims. This system was introduced for providing periodic information / alerts to the Pilgrims.

XIV STANDARDIZATION OF BAGGAGE

2. The Pilgrims are repeatedly requested to travel on Haj Charter flights with standardized baggage viz., Two (2) suitcases of Standard Size, (Length**75**+Breadth**55**+Height**28**) **158 cm.** and One (1) Hand Bag Standard Size (Length**22**+Breadth**16**+Height**8**) Lot of emphasis was given to this aspect in the training programs. Accordingly there was considerable improvement in this aspect.
2. Having due regard to the Pilgrims sentiments and according due consideration to the matter, the Pilgrims were allowed in both phases as under:-

		Phase I	Phase II
1	Checked-in Baggage	45 kgs.	45 kgs
2	Hand Baggage	10 Kgs.	10 kgs
3	One Zam Zam Can	---	10 Litres
	TOTAL	55 Kg	65 Kgs.

VISHWA YATRA FOREIGN TRAVEL CARD IN SAUDI RIYALS:-

The State Bank of India has introduced **Vishwa Yatra Foreign Travel Card in Saudi Riyal** for Haj Pilgrims during Haj 2012. The following facilities were available in this card:-

- i) A simple and secure way of carrying cash.
- ii) Attractive exchange rates.
- iii) Accepted at ATMs and Merchant Establishments.
- iv) Valid for 5 Years and reloadable as per RBI / FEMA regulations.

Also available in US Dollar, Great Britain Pound, Euro, Canadian Dollar, Japanese Yen and Australian Dollar.

MOBILE SIM CARDS:-

Hajis from rural areas and aged Pilgrims were not conversant with the local language in the foreign land. They experienced difficulties while making call to their relatives in India and get duped in the call rates and fake recharge cards.

The Consul General of India, Jeddah has submitted a proposal to this office for providing Mobile Sim Cards to the Hajis by STC (Saudi Telecom Company). The features of Sim Card are as under:-

- i) The Sim would be provided free of cost.
- ii) Sim would have credit of SAR. 5.00
- iii) Important Numbers would be pre-stored in the Sim Card.
- iv) Capable of placing & receiving local & International Calls.
- v) Capable of sending & receiving local & International SMSs.
- vi) Fix calling rate of SAR. 0.55 per minute & fixed SMS rate of SAR. 0.25 per minute.

In order to facilitate the Pilgrims, Mobile Sim Cards were distributed free among the selected Haj pilgrims during Haj 2012 at the 21 Embarkation points in India at the time flight booking itself.

XV EMBARKATION POINTS

During Haj-2012, State Haj Committees were involved in a more systematic manner with the bifurcation of duties between Haj Committee of India and the State Haj Committees through written orders which has streamlined the process.

XVI (A) OPERATION OF HAJ CHARTER FLIGHTS

1. As per the communication No.M(Haj)-1183/13/2012 dated 23rd August, 2012 received from Under Secretary (Haj), Ministry of External Affairs, Government of India, the 1,25,000 Pilgrims of Haj 1433 (H) – 2012 (A.D.) deposited enhanced subsidized air fare of Rs.20,000/- each.
2. The Haj Charter operations for up-lifting the Pilgrims from India to the Kingdom of Saudi Arabia for Haj 1433 (H) – 2012 (A.D.) was assigned by Ministry of Civil Aviation to Saudi Arabian Airlines & Air India.
3. The job of operating the Haj Charter flights from Ahmedabad, Bangalore, Bhopal, Chennai, Gaya, Indore, Jaipur, Kolkata, Mangalore, Ranchi & Srinagar Embarkation Points was assigned to Air India during Haj - 2012.
3. The Haj Charter flights were operated by Saudi Arabian Airlines from Aurangabad, Calicut, Delhi, Goa, Guwahati, Hyderabad, Lucknow, Mumbai, Nagpur & Varanasi.

SR. NO.	EMB. POINT	AIR-LINES OPE-RATED	FLIGHT DATES		FLIGHT DATES		NO. OF PILGRIMS PROCEEDED + INFANTS	TOTAL NO. OF FLTS. OPE-RATED
			FROM	TO	FROM	TO		
1.	Ahmedabad	AI	11.10.2012	17.10.2012	25.11.2012	01.12.2012	4986+02	12
2.	Aurangabad	SV	06.10.2012	16.10.2012	16.11.2012	26.11.2012	3084+05	12
3.	Bangalore	AI	02.10.2012	19.10.2012	16.11.2012	19.11.2012	4849+03	13
4.	Bhopal	AI	06.10.2012	11.10.2012	16.11.2012	21.11.2012	1850+03	09
5.	Calicut	SV	06.10.2012	20.10.2012	16.11.2012	29.11.2012	8830+05	34
6.	Chennai	AI	02.10.2012	10.10.2012	16.11.2012	24.11.2012	3786+03	09
7.	Delhi	SV	17.09.2012	22.10.2012	01.11.2012	22.11.2012	21870+20	61
8.	Gaya	AI	17.09.2012	14.10.2012	01.11.2012	25.11.2012	6189+00	50
9.	Goa	SV	07.10.2012	09.10.2012	16.11.2012	18.11.2012	708+00	03
10.	Guwahati	SV	21.09.2012	02.10.2012	04.11.2012	16.11.2012	3660+01	11
11.	Hyderabad	SV	06.10.2012	20.10.2012	16.11.2012	30.11.2012	7967+12	26
12.	Indore	AI	12.10.2012	17.10.2012	22.11.2012	27.11.2012	2057+00	09
13.	Jaipur	AI	04.10.2012	20.10.2012	11.11.2012	30.11.2012	5117+01	19
14.	Kolkata	AI	17.09.2012	01.10.2012	01.11.2012	15.11.2012	12512+08	30
15.	Lucknow	SV	17.09.2012	19.10.2012	01.11.2012	25.11.2012	11402+13	40
16.	Mangalore	AI	28.09.2012	02.10.2012	12.11.2012	16.11.2012	1065+00	05
17.	Mumbai	SV	06.10.2012	21.10.2012	16.11.2012	29.11.2012	6353+05	22
18.	Nagpur	SV	09.10.2012	19.10.2012	18.11.2012	28.11.2012	2557+00	09
19.	Ranchi	AI	17.09.2012	27.09.2012	01.11.2012	11.11.2012	3219+02	14
20.	Srinagar	AI	17.09.2012	10.10.2012	02.11.2012	25.11.2012	8751+03	32
21.	Varanasi	SV	20.09.2012	05.10.2012	05.11.2012	20.11.2012	4252+02	17
	TOTAL						125064+88	

5. The Pilgrims of Delhi,Guwahati, Jaipur,Kolkata,Lucknow,Mangalore, Srinagar & Varanasi were carried to Madinah Munawwarah directly and returned from Jeddah.
6. The Pilgrims from Ahmedabad, Aurangabad, Bangalore, Bhopal, Calicut, Chennai, Gaya, Goa, Hyderabad, Indore, Mumbai, Nagpur& Ranchi Embarkation Points were carried to Jeddah directly and were brought back from Madinah Munawwarah.
7. The additional Flights from Bangalore, Lucknow & Srinagar were carried to Jeddah and were brought back from Jeddah due to which the Pilgrims of this sector were charged Rs.1,500/- extra per Pilgrim for the double-movement, i.e. the Pilgrims first proceeded to Jeddah and returned from Jeddah.
8. In all 70,683 Adult Pilgrims and 63 Infants were air-lifted by Saudi Arabian Airlines in 235 flights whereas Air India airlifted 54,381 Adult Pilgrims and 25 Infants in 202 flights calculating to 437 flights.
9. To sum-up 1,25,064 Adult Pilgrims and 88 Infants were air-lifted in 437 flights during Haj 1433 (H) – 2012 (A.D.).

NAMES OF AIRLINES	TOTAL NUMBER OF PILGRIMS AIRLIFTED	TOTAL NUMBER OF FLIGHTS OPERATED
SAUDI ARABIAN AIRLINES (SV)	70,683+63	235
AIR INDIA (AI)	54,381+25	202
TOTAL	1,25,064+88	437

10. The Pilgrims were allowed the baggage in two pieces not exceeding 45 Kgs. one Zam Zam can of 10 litres was supplied at the Embarkation Points . Efforts were made to ensure that no single piece of luggage exceeds 23 Kilos. The agency started collecting all baggage at the buildings 24 hours before the departure of the flight. The Pilgrims were permitted to carry 10 Kilos of hand-bag with them. This proved fruitful for the Pilgrims of Haj-2012 and there was no complaint of any left-over baggage from any of the Embarkation Points in the country.
11. As per MoU, there was a clause to open offices by Saudi Arabian Airlines and Air India at both Indian Haj Missions in Makkah and at Madinah having full-fledged Computer connectivity for transfer of flights of deserving Pilgrims. Both Air Lines fulfilled the requirement as mentioned in MoU.
12. **On time performance of flights** : 90% of flights (in phase-I) and 82% (in phase-II) were before time or on time. There were no baggage loss cases and everybody got ZAM Zam.
13. While the operation at Mumbai Embarkation Point was handled by the Haj Committee of India itself, the respective State Haj Committees handled the operation at other twenty Embarkation Points.
14. Sixteen (16) staff members were also deputed to Saudi Arabia for Haj Duty. Chief Executive Officer assigned Dy. Chief Executive Officer (Admn.) in his place for Haj duty as per approval of Ministry of External Affairs letter No.M(Haj)-1181/9/2012 dated 02.08.2012.

(B) CITY CHECK-IN

In order to facilitate the movement of Pilgrims, City Check-in system was introduced during Haj 2011, which continued during Haj 2012 also. The agency provided the services such as collection, transportation and delivery of the Pilgrim's baggage from their respective buildings at Makkah Mukarramah and Madinah Munawwarah for each flight to Haj termina,l Jeddah and Madinah Haj Terminal in co-ordination with CGI and Airlines.

XVII. REMITTANCE

CHANGE IN SCHEDULE OF REMITTANCE TO CGI:-

1. As per the action plan upto Haj 2010, the HCOI had to make remittances to CGI, Jeddah in the peak Haj season. The Haj Committee of India follows the Spot rate process and remits the amount. The HCOI had calculated the charges to be paid by each Haji @ Rs.15.2346 per SAR and communicated to all Hajis. The statement showing the amount collected from the Pilgrims for each category in Saudi Riyals & Indian Rupees (1SAR=Rs.15.2346) during Haj-2012 is attached as **Annexure- VI**.

XVIII. SELECTION OF BANK AND FIXATION OF EXCHANGE RATES

As per established practice, the Pilgrims were issued Saudi Arabian Riyal in cash at the Embarkation Points, prior to the boarding of flight. Irrespective of the Category, the Pilgrims of all the Categories were issued **SAR.2,150/-** per Pilgrim (as compared to SR 2100 in earlier years) as the HCOI had savings on account of insurance etc for Haj 2012. Haj Committee of India in its meeting held on 13.06.2012 selected State Bank of India through tender process for disbursement of Saudi Riyals to the Pilgrims of Haj 1433 (H) – 2012. The rate of Saudi Riyal was fixed at Rs.15.2346 per Saudi Arabian Riyal. The assignment was carried out by the State Bank of India successfully resulting in over all satisfaction of the Pilgrims.

XIX. GROUP ACCIDENT COMPENSATION SCHEME TOWARDS LOSS OF CASH, LOSS OF BAGGAGE, ACCIDENTAL DEATH, PERMANENT / PARTIAL DISABLEMENT AND REPATRIATION OF WHEEL CHAIR / STRETCHER CASES, OF AILING PILGRIMS BACK TO INDIA:-

1. The Group Accident Compensation Scheme started from Haj 1424 (H) – 2004, and the same was continued during Haj 1433 (H) – 2012. In addition to award of compensation for death cases, occurring on account of accidents, the repatriation of ailing Pilgrims / Stretcher cases to India was also covered under the Scheme during Haj 1433 (H) – 2012. The Group Accident Compensation envisages compensation for:

- i) Death due to Accident/Fire/Stampede/Subversive Activity.
- ii) Personal Accident – Permanent Total / Partial Disablement.
- iii) Loss of Cash.
- iv). Loss of Baggage &
- v). Repatriation of Wheel Chair/Stretcher cases of ailing Pilgrims back to India.

2. The Compensation cover commences with the landing of Pilgrim in the Kingdom of Saudi Arabia and ceasesto operate, once the Pilgrim leaves the Kingdom. The period of coverage is 45 days.

3. The maximum compensation cover under each Section was as under:

(A) Death due to Accident / Fire / Stampede / Subversive Activity

- | | | |
|------|-------------------------------------|----------------|
| i) | Pilgrims from 15 years upto 60 yrs. | Rs. 3,00,000/- |
| ii) | Pilgrims from 60-65 yrs. | Rs. 2,00,000/- |
| iii) | Pilgrims above 65 yrs. | Rs. 1,00,000/- |
| iv) | Children up to 15yrs. | Rs. 1,00,000/- |

B) Personal Accident-Permanent Total/ Partial Disablement

Pilgrims from 15 years up to 60 years (approx. percentage of Pilgrims = 64%)

- | | | |
|------|--|-----------------------------|
| i) | Loss of Both Limbs/Both Eyes in
Accident/Fire/Stampede/Subversive Activity /
Permanent Total Disablement | : Rs. 3,00,000/- |
| ii) | Loss of One Limb/One Eye in
Accident/Fire/Stempede/Subversive Activity | : Rs. 1,50,000/- |
| iii) | Permanent Partial Disablement | : As per Schedule attached. |

C) Pilgrims from 60 years up to 65 years (approx. percentage of Pilgrims = 15%)

- | | | |
|------|--|-----------------------------|
| i) | Loss of Both Limbs/Both Eyes in
Accident/Fire/Stampede/Subversive Activity /
Permanent Total Disablement | : Rs. 2,00,000/- |
| ii) | Loss of One Limb/One Eye in
Accident/Fire/Stempede/Subversive Activity | : Rs. 1,00,000/- |
| iii) | Permanent Partial Disablement | : As per Schedule attached. |

D) Pilgrims above 65 years (approx. percentage of Pilgrims = 20%)

- i) Loss of Both Limbs/Both Eyes in
Accident/Fire/Stampede/Subversive Activity / Permanent Total Disablement : Rs. 1,00,000/-
- ii) Loss of One Limb/One Eye in
Accident/Fire/Stampede/Subversive Activity : Rs. 50,000/-
- iii) Permanent Partial Disablement :As per Schedule attached.

E) Infants & Children up to 15 years (approx. percentage of Pilgrims = 1%)

- i) Loss of Both Limbs/Both Eyes in
Accident/Fire/Stampede/Subversive Activity / Permanent Total Disablement : Rs. 1,00,000/-
- ii) Loss of One Limb/One Eye in
Accident/Fire/Stampede/Subversive Activity : Rs. 50,000/-
- iii) Permanent Partial Disablement : As per Schedule attached.

F) Loss of Cash (1200 cases only)

Cover for actual loss of cash is as under:

- i) If loss occurs during first 10 days of
Stay in Saudi Arabia Up to SR.2,100/-
- ii) If loss occurs during first 11th day to 20th day of
Stay in Saudi Arabia Up to SR.1,500/-
- iii) If loss occurs during first 21st day to 45th day of
Stay in Saudi Arabia Up to SR.1,000/-

G) Loss of Baggage (100 cases only) : SR. 500/- or actual loss
whichever is less

H) Repatriation of wheel chair/stretchers: Actual transportation charges
Cases of ailing Pilgrims back to India back to India along with escorts,
(20 cases only) where necessary.

Schedule in respect of Permanent Partial Disablement:

Sr. No.	PPD – Total and irrecoverable loss of various parts as given below:	Percentage of Capital Sum Insured
1	The sight of one eye or the actual loss by physical separation of one entire hand or one foot	50%
2	Use of a hand or foot without physical separation	50%
3	Loss of speech	50%
4	Loss of toes - all	20%
5	Loss of toes great – both phalanges	5%
6	Loss of toes great – one phalanx	2%
7	Loss of toes other than great , if more than one toe lost; each	2%
8	Loss of hearing – both ears	75%
9	Loss of hearing – one ear	30%
10	Loss of four fingers and thumb of one hand	50%
11	Loss of four fingers of one hand	40%
12	Loss of thumb – both phalanges	25%
13	Loss of thumb – one phalanx	10%
14	Loss of Index finger – three phalanges	15%
15	Loss of Index finger – two phalanges	10%
16	Loss of Index finger – one phalanx	5%
17	Loss of middle finger or ring finger or little finger – three phalanges	10%
18	Loss of middle finger or ring finger or little finger – two phalanges	7%
19	Loss of middle finger or ring finger or little finger – one phalanx	3%

XX. DEATHS & BIRTHS DURING HAJ-2012:

The Consulate general of India, Jeddah have reported about 198 deaths which took place during Haj – 2012. Statement showing the details of deaths of last three years are as under:-

Sr. No.	Years	No. of Deaths
1	Haj – 2010	211
2	Haj – 2011	211
3	Haj – 2012	198

The state-wise deceased pilgrims Chart for Haj – 2012 is as per below:

Sr. No.	STATE	No. of Deceased Pilgrims
1	ANDHRA PRADESH	8
2	ASSAM	6
3	BIHAR	9
4	GUJARAT	10
5	HARYANA	2
6	HIMACHAL PRADESH	15
7	JAMMU & KASHMIR	15
8	JHARKHAND	4
9	KARNATAKA	5
10	KERALA	18
11	LAKSHADWEEP	2
12	MADHYA PRADESH	5
13	MAHARASHTRA	22
14	ORISSA	2
15	PUNJAB	1
16	RAJASTHAN	8
17	TAMIL NADU	2
18	UTTAR PRADESH	52
19	UTTRAKHAND	6
20	WEST BEGAL	19
	TOTAL	198

Haj-2013

During Financial Year 2012-2013, the activities partly covered for Haj-2013 between the period 01.12.2012 to 31.03.2013.

XXI. MEETINGS

1. Out of the Seven (7) meetings of the Haj Committee of India held during 2012-13, two (2) meetings were held for Haj-2013 on the dates indicated below under the provisions of Section 10(1) of the Haj Committee of India Act (No.35 of 2002).

1.	08 th December, 2012	Ordinary Meeting	New Delhi
2.	05 th January, 2013	Ordinary Meeting	Mumbai

It is necessary to inform the changes in the HAF and guidelines for Haj 2013 and impart training to the Data Entry Operators (at the level of State / Union Territory Haj Committees), before the Announcement for Haj-2013. Accordingly, a Workshop was conducted on Wednesday, the 30th January, 2013 of all the Executive Officers/ Secretaries of all State / Union Territory Haj Committees and one person in-charge of Computer Data Entry to discuss various Administrative Issues relating to execution of Action Plan for Haj-2013.

XXII. Haj Review Meeting:

The Haj Review meeting was held on 23rd December, 2012 at Riyadh, Kingdom of Saudi Arabia to review the conduct and execution of Haj 1433 (H) – 2012 (A.D.) and to plan for Haj 1434 (H) – 2013 (A.D.). The following Members of Haj Committee of India participated in the meeting:-

- | | | |
|------|------------------------------|---|
| i) | Smt. Mohsina Kidwai, M.P. | Chairperson, HCol ; |
| ii) | Mr. A. Aboobucker, | Vice-Chairperson, HCol ; and |
| iii) | Dr. S. Shakir Hussain, IRS., | Chief Executive Officer, HCol as Sec to the delegation. |

The Government of India was represented by Mr. Sanjay Singh, IFS, Secretary (East), Ministry of External Affairs, Mr. A. R. Ghanashyam, IFS, Joint Secretary (Gulf & Haj), Ministry of External Affairs, Mr. Hamid Ali Rao, Indian Ambassador to Saudi Arabia and Mr. Faiz Ahmed Kidwai, Consul General of India at Jeddah, Mr. Mohammed Noor Rahman Sheikh, DCG & Consul (Haj), Mr. I. M. Hussain, Vice-Consul (Haj) and Mr. Nasir Ali, Director, Ministry of Civil Aviation also attended the meeting.

After discussion the parameters and rentals for Haj 1434 (H) – 2013 (A.D.) were fixed as under:-

CATEGORIES	PARAMETERS	AMOUNT IN S.A.R.
GREEN	Buildings between 0 to 1500 meters from the Outer Periphery of Haram Sharief . Only about 30,000 units to be hired	SAR.4,500/- per unit
AZIZIYA	Remaining units to be hired in Aziziya (Mukhattatul Bank, Bin Humaid and Shara-e-Khayyat)	SAR.2,630/- per unit including transportation.

XXIII. COMPOSITE HIGH LEVEL DELEGATION FOR HAJ-2013 (to sign the Haj Agreement-2013):

The Composite High Level Delegation headed by Mr. E. Ahamed, Minister for External Affairs, Government of India visited Saudi Arabia from 17.03.2013 to 19.03.2013 which consisted of:-

Government of India

- Mr. A. R. Ghanshyam, IFS., Joint Secretary (Gulf & Haj), M.E.A. ;
Mr. Hamid Ali Rao, Indian Ambassador to Kingdom of Saudi Arabia ;
Mr. Faiz Ahmed Kidwai, Consul General, Consulate General of India, Jeddah.

Haj Committee of India

(The term of Haj Committee of India expired on 11.01.2013).
Dr. S. Shakir Hussain, IRS, Chief Executive Officer.

The Haj Agreement was signed on 16.03.2013. The KSA allotted a total of 1,70,025 Haj seats to India with the break-up of 1,25,025 to HCoI and 45,000 to Private Tour Operators (PTOs).

XXIV. SIGNING OF SUBSIDIARY AGREEMENTS :

Dr. S. Shakir Hussain, IRS., Chief Executive Officer, Haj Committee of India and Mr. Faiz Ahmed Kidwai, Consul General, Consulate General of India, Jeddah held meetings with the Saudi Agencies and signed the subsidiary agreements in respect of the Pilgrims of Haj 1434 (H) – 2013 (A.D.).

Sr. No.	Agencies	Agreement signed on
1.	Signing of Agreement with Naqaba Sayyarat , Makkah	17 th March, 2013
2.	Agreement with South Asian Moassassa, Makkah	17 th March, 2013
3.	Agreement signed for providing of Additional Services to the Pilgrims of Haj-2013.	17 th March, 2013
4.	Agreement with Maktab-ul-Wukula Al-Muwaheed, Jeddah	18 th March, 2013
5.	Agreement with Adillah Establishment, Madinah Munawwarah	19 th March, 2013

HAJ ANNOUNCEMENT- 2013

PRESS RELEASE

Ministry of External Affairs, Government of India on 18th January, 2013 directed the Haj Committee of India to *restrict the number of Pilgrimages to a Haj Applicant through Haj Committee of India to "Once in a life time" as against the existing "Once in five years". This will ensure that a Haj Pilgrim will benefit from Government of India subsidy only once in his / her life time. It will also ensure that priority is given to those who have never performed Haj.*

This is a major change introduced by the Government of India. Accordingly, only the Pilgrims who have never performed Haj earlier through Haj Committee of India will be allowed to apply for Haj 2013. All the Pilgrims will be required to submit a Notarized Affidavit in the format given in the Haj Application Form (HAF) itself.

The Haj applications were accepted initially between 10.00 a.m. and 3.00 p.m. on all working days from 6th February, 2013 to 20th March, 2013 which was later extended to 30.3.2013 at all State / Union Territory Haj Committees.

XXV. HAJ APPLICATION FORMS FOR HAJ 2013

1. The Haj Application forms and Guidelines for Haj in three languages Hindi, Urdu and English for Haj 1434 (H) – 2013 (A.D.) were supplied free of cost through 30 States / Union Territory Haj Committees. For the convenience of Haj Pilgrims, the Haj Application Form was also displayed on the website of Haj Committee of India. The Pilgrims were given the facility to down-load the same and submit it after filling it up properly. In order to simplify the procedures and reduce paper work of the Hajis two form system has been scrapped and one single Form was used for Haj – 2013 also.

2. The Haj application form along with self attested copy of valid International Passport was made compulsory from Haj 2012 onwards. For Haj 2013 Application Forms were accepted with only photo copy of valid International Passport issued on or before 30.3.2013 with validity at least up to 31.3.2014.

The chances of applications from certain states and reserved categories getting provisionally selected are high. Hence different dates for submission of original passport were decided for Haj 2013. One group of applications shall submit original passport along-with HAP. Second group to submit self attested copy of passport along-with HAF.

Group one:- To submit Original Passport and colour photo alongwith HAF (before Qurrah):

The following Haj Applicants shall submit Haj Application Form along with original passport and one colour photograph having white background stapled on Passport back cover on **or before 30.03.2013.**

- a) All the applicants from Assam, Bihar, Jharkhand, Tripura and West Bengal.
- b) Reserved Category Pilgrims (Both 70 + and Fourth Time categories) from all States.

Group Two:- To submit Self attested copy of Passport with HAF:

All General Category applicants from all States/UTs (except Assam, Bihar, Jharkhand, Tripura & West Bengal) shall submit Haj Application form along-with self attested copy of passport on **or before 30.03.2013.**

3. The Pilgrims were asked to submit / attach compulsorily a copy of his cancelled blank cheque of the bank having IFS code to facilitate the refund.

4. **ORDER OF PRIORITY :-**

While allotting seats of each state, the order of priority will be:-

- 1) 70+Category.
- 2) Fourth (4th) Timers.
- 3) General Category.

RESERVED CATEGORY-(A) 70+ APPLICANTS:-

Important Note: In view of the hardships faced by the single 70+Pilgrims in KSA during Haj, Haj Committee of India decided that companion is a must for **70+Pilgrims and no 70+ Pilgrim will be registered under reserved category without any companion.**

The Pilgrims of 70 years and above will be registered under Reserved Category, subject to the following conditions:-

- i). Applicant who completes 70 years or above **as on 31st January, 2013.**
- ii). One companion is a must for 70+ pilgrims and no 70+ pilgrim **along-with companion will be registered under reserved category.**
- iii). Only one companion is allowed who should be immediate relative of the applicant i.e. Husband / Wife / Brother / Sister / Son / Daughter / Son-in-law / Daughter-in-law, Grand Son / Grand Daughter, Nephew & Niece. No other relation will be allowed to travel as companion.
- iv). Neither the 70+ Pilgrim nor the companion will be allowed to travel alone.

RESERVED CATEGORY-(B) FOURTH TIME APPLICANTS:-

In the ordinary meeting of Haj Committee of India dated 08.12.2012, it has been decided to register the applications under Reserved Category of those pilgrims whose applications have been rejected continuously for last three (3) years or could not proceed for Haj during Haj 2010, 2011 and 2012. In order to get the benefit of this scheme during Haj 2013, the applicant along with co-pilgrims had to indicate the cover number of the last three years (without which the application will be treated as fresh covers) under this category in the relevant column. The applicants who have been applying continuously since last three years will be registered under Reserved Category provided they apply for Haj-2013 (without including any fresh applicant).

(C) PRINCIPLES OF QURRAH (Draw of lots):

The order of priority for confirming the seats in a state is as under:-

:

- 1) **70+Category,**
- 2) **Fourth (4th) Timers,**
- 3) **General Category.**

- a) If the applications under the Reserved Category are more than the quota of the State, then qurrah will be held within the Reserved Category as per the conditions given below.
 - i) First preference among the Reserved Category will be given to the pilgrims of 70+ Category. After exhaustion of 70+Category the qurrah will be conducted State wise amongst fourth (4th) time applicants for the remaining seats.
 - ii). The remaining applicants of Reserved Category (Fourth timers) will be put under Reserved Waiting-List = RWL.
 - iii). The General waiting list (GWL) will be prepared for all the left out General Category pilgrims by computerized draw of lots State wise.
 - iv). In that case there will be two waiting lists viz. One RWL and second GWL. The applicants from RWL will be first given confirmed status followed by GWL against any future available seats. If any RWL pilgrim remains to be confirmed for want of seats, then they will be given confirmed status first for Haj 2013, if they apply for Haj 2013.
 - v) If applications of 70+ Category are received more than the quota, then qurrah will be conducted State wise amongst the 70+ Category and remaining applications of 70+ Category will be put under 1st RWL. The Fourth time applicants will be put under General Waiting-list i.e. GWL by conducting Qurrah separately.
- b) If the applications under Reserved Category are less than the quota, then after allotting seats to both the Reserved Categories, qurrah will be conducted amongst General Category for remaining quota and the rest will be put under General Waiting-list=GWL as mentioned below.
- c). If the applications under Reserved Category are equal to the quota of a particular State then the entire quota will be utilized for both the Reserved Categories and all other General Category applications will be put under General Waiting-list=GWL as mentioned below.

(D) GENERAL WAIT LIST:

A separate qurrah (draw of lots) of non selected covers will be held State-wise / Union Territory-wise in the State/Union Territories Haj Committees which received Haj applications in excess of their quota to allocate wait list number to all such covers.

XXVI. ADVANCE HAJ AMOUNT (use Green Slip):- Payment by 20.05.2013:

1. All the selected Pilgrims for Haj 1434 (H) – 2013 (A.D.) through Haj Committee of India shall pay Rs.76,000/- as an advance Haj Amount and Miscellaneous Dues in Haj Committee of India's Bank Account No. "**FEE TYPE – 25**" maintained with State Bank of India through Core Banking system available across various branches of State Bank of India having this facility. The utilization of the amount is as under:-

(a)	Advance Haj Amount	Rs.75,000/-
(b)	Miscellaneous Dues	
i)	State Haj Committee Handling Charges	Rs.150/-
ii)	Supporting arrangement at the Embarkation Point	Rs.200/-
iii)	Donations for Haj House	Rs.150/-
iv)	Establishment / Documentation charges	Rs.500/-
Total		Rs.76,000/-

XXVII. ORIENTATION/TRAINING OF PILGRIMS FOR HAJ-2013

From Haj 2012 onwards, Haj Committee of India in view of the feedback received from various quarters took decision to focus mainly on Orientation and training to the Haj Pilgrims.

A well trained Haji will be in a better position to perform the Haj journey. It is needless to say that without training about logistics/rituals the whole exercise shall be of no use. It is in this perspective that the idea of Master Trainers have been designed by deviating from the earlier procedure and practice for Orientation / Training.

The training henceforth has been designed in following three levels:

Sr. No.	Training	Place	Conducted by	Responsibility
i	Training of Master Trainers (MT)	Mumbai	HCOI	CEO
ii	Training of Field Trainers (FT)	State Capitals	SHC/UTHC	State/UT HCs EOs & MT
iii	Training of Hajjis	In Districts/ Talukas	SHC/UTHC	SHC/UTHC FT

Training of Master Trainers at HCOI, Mumbai for two days.

Master Trainers: Instead of imparting training to the trainers at 4 Zones, it has been decided to impart training to all Master Trainers selected by State/U.T. Haj Committees at Haj Committee of India headquarters at Mumbai for two (2) days.

After getting training at Mumbai the Master Trainers shall conduct Orientation/Training to the District Trainers of their respective State/U.T in coordination with the SHC/UTHC at respective State Capitals. In turn the District Trainers shall impart Training to the Hajj Pilgrims by organizing Training Camps.

In large states MTs had been given the exclusive job of coordinating, monitoring, supervising the DTs training activity in the districts and talukas, clarifying their doubts, liaising with SHCs and DTs on the latest developments. MTs had also been given the task of imparting training to the pilgrims selected at the last minute from waiting List, GQ & PTO Pilgrims at the Embarkation point/Haj Camp. In smaller states MTs had been given the job of imparting training at District level in addition to their above duties.

XXVIII. IAS & Allied Services (Coaching & Guidance Cell)

Progress Report

1. Vide letter No.M(Haj)/1181/5/09 dated 20th April, 2009 the Government of India, Ministry of External Affairs, approved the establishment of the IAS & Allied Services Coaching & Guidance Cell. Subsequent to this, the post of Director was advertised and after following the due process of Law, Pro. S.A.M. Hashmi was appointed as Director w.e.f. 1st August, 2009. The formal inauguration of the Cell was held on 26th December, 2009. The full-fledged coaching started from January, 2010. The result was not encouraging. On completion of Mr. Hashmi's tenure as director, new appointment was made after following the due procedure of advertisement and interview. Mr. Syed Sadiq Ali Quadri who retired as Director Of Account & Treasuries, Maharashtra State, Mumbai, is selected and appointed as Director, he took charge on 4th of September 2012.
2. The candidates appeared again for CSE prelims exam in May 2012. The following two (2) candidates passed their Prelims and Main Examination 2011 also :
 - i) Salman Taj Patil
 - ii) Ansari Shakeel Mehmood

Both of them were called for interview. They performed well. However, only Salman Taj Patil's name was recommended to the Government for appointment by the UPSC as per their notification dated 4th May, 2012. Mr. Salman Taj Patil got the rank 466 out of 910 students selected. He has been selected in IPS and is now undergoing training at National Police Academy, Hyderabad. He is a son of an agriculturist who hails from a village Auj of Solapur District in Maharashtra. Both his parents did not have much education. Mr. Salman had done BE (IT) and MBA (Finance). His age is 28 years.

In the IAS preliminary exams conducted on 20th May 2012, five students had passed the preliminary exams 2012 and they wrote the main examinations in October 2012, out of which one could succeed and is selected for the personality test to be held in April 2013. Mr Shakeel Mehmood Ansari who hails from a remote tribal district Nandurbar, in Maharashtra, will attend the personality test for the second time and hopes to succeed this year.

The current batch of 33 candidates is preparing well with the inputs from Synergy Study point of Pune. The current batch will appear for Preliminary Examination to be held on 26th May 2013. They have been provided with all required books, magazines, newspapers etc to keep them updated in current affairs and general studies. So also to keep them in touch with our religion ISLAM, weekly deeniya lectures were arranged.

Meanwhile some of the candidates, who while studying here have appeared for other competitive Examinations and joined the Government or semi Government Services. They are as under:-

- I) **Shaikh Mazhar Ali:** He joined as Depot Manager in Andhra Pradesh State Road Transport Corporation. This is a senior position.
 - II) **Asrar Mahal Javed:** He selected as Assistant Central Intelligence Officer (IB), Maharashtra circle.
 - III) **Kelam Wajid Ali:** He joined as Assistant Veterinary Officer, Jammu & Kashmir.
 - IV) **Khan Mohammed Imtiyaz :** He joined the Food Corporation of India.
 - V) **Mr Khaja Majid Ali** has been selected for Indian Navy and will be joining in June 2013.
 - VI) **Mr Shahnawaz Ali** has been selected as an accountant in the Ministry of Finance, CGA, Guwahati, Assam.
3. There are some other candidates who have appeared for various States' Public Service Commission Examination or other competitive Examination also. There results are awaited.

XXIX. MAHANAMA HAJ MAGAZINE

1. The publication of Mahanama Haj Magazine completed its six years and after the huge demand from the people in general and intending Haj Pilgrims in particular and completion of registration formalities, the Committee in its first Board meeting held on 22nd April, 2011, arrived at a decision to increase the cost of Rs.5/- to Rs.10/- per magazine and to increase annual subscription from Rs.1500/- life time membership Rs.3000/-. During the period from April, 2012 to March, 2013, 5,000 copies per month of Haj Magazine were printed.

XXX. FINAL ACCOUNTS OF HAJ COMMITTEE OF INDIA

The Accounts for the financial year 2011-2012 compiled by the Chartered Accountant and the same were audited by the Indian Audit & Accounts Department. The Final Audit Report in the matter is awaited. The Final accounts for FY 2012-13 compiled by the Chartered Accountant are enclosed with this report.

