

Haj Committee of India

(Constituted under the Act of Parliament No. 35 of 2002)

Haj House, 7-A, M.R.A. Marg, (Palton Road), Mumbai-400 001.

TENDER NOTICE

Dated: 04 /11 /2013

SEALED BIDS ARE INVITED FOR PRINTING AND SUPPLY OF "MAHANAMA HAJ MAGAZINE" FROM LOCAL BIDDERS WHO OWN PRINTING PRESS.

Details of terms & condition are available on the website of Haj Committee of India i.e. www.hajcommittee.com

Blank Tender Form is available on payment of Rs.3,000/- in the office of Haj Committee of India (Magazine Dept.) at Haj House, 7-A, M.R.A. Marg, (Palton Road), Mumbai-400 001 during working hours on working day (10.00 a.m. to 6 p.m.) from the date of publication of Tender Notice upto 12.00 noon on 20/11/2013

Last date for submission of sealed tender is 20/11/2013 at 13.00 HRS.

Sd/-
(Ataur Rahman)
Chief Executive Officer

HAJ COMMITTEE OF INDIA

(Constituted under the Act of Parliament no.35 of 2002)

HAJ HOUSE, 7-A, M.R.A MARG, PALTON ROAD, MUMBAI-400 001.

TENDER NOTICE / TERMS & CONDITIONS

SEALED TENDER INVITED FOR PRINTING AND SUPPLY OF MAHANAMA HAJ MAGAZINE FROM LOCAL BIDDERS WHO OWN PRINTING MACHINE.

ITEM	LANGUAGE	DESCRIPTION	NO OF PAGES	SIZE	QUANTITY
HAJ MAGAZINE	URDU	A) DTP Designing & Printing		Close: 7.5" × 9.5"	3500 To 6500
		B) 4 Colour Pages in 130 gsm. Art Paper	4	Open: 15" × 9.5"	
		C) Black & White Maplitho (excluding cover pages)	68		
		D) Single Colour Throughout			
		E) Fab Center Pining			
		F) Free Delivery to Office			
		G) Duration Monthly			

NOTE:

- Blank Tender form is available on payment of Rs.3,000/- (**non-refundable**) in the office of Haj Committee of India, (Haj Magazine Department) Haj House, 7-A, M.R.A. Marg, (Palton Road), Mumbai-400 001 during working hours on any working day (10.00 a.m. to 6.00 p.m.)
- Further details, if any required, can be obtained from the office of the Haj Committee of India (Magazine Department), Mumbai.
- Sealed Tenders should be submitted in the Magazine Department, Haj Committee of India on or before 20.11.2013 at 13.00 Hrs.
- The Original Tender Form issued on payment from Haj Committee of India will be authenticated. Xerox copy of Tender Form cannot be accepted.
- The Tender comprises two parts viz. **Envelope No. 1 & Envelope No.2**. The Tender is to be submitted in two separate envelopes marked as under:
 - Envelope-1**, **Envelope-2**, Both the Envelopes are to be submitted at the same time.

Envelope No.1 shall contain E.M.D., copies of PAN card, Shop & Establishment Registration Certificate, NSIC Valid Certificate, VAT Tax Registration, documents in respect of ownership of printing press & machineries.

Envelope No.2 shall contain only the printed form duly filled up and signed sample of paper.
- The sealed tenders should be submitted along sample of papers, which would be used. The quotations without samples shall not be considered. Sample should be self attested.
- The rates should be inclusive of all taxes, whatsoever, with free delivery of the material supplied in the office of the Haj Committee of India at Haj House, 7-A, M.R.A. Marg (Palton Road), Mumbai-400 001.
- Each bidder has to submit earnest money deposit of Rs.25,000/- as shown above in the shape of bank draft in favour of "**HAJ COMMITTEE OF INDIA, MUMBAI**". No bid shall be entertained without earnest money.
- The bidder who will quote the lowest total amount for total quantity will be the successful bidder. The bidder must have their own PRINTING MACHINE and EQUIPMENTS.**
- TDS, as per Income Tax Rules, shall be deducted from the bills preferred for payment. PAN card is essential for each bidder.
- Successful bidder has to deliver printed Haj Magazine within 1st day of month. Delay in supply shall invite fine besides blacklisting.
- Payment shall be made against delivery of Magazine. No advance payment shall be allowed.
- The Haj Committee of India reserves the right to reject any tender or all tenders without assigning any reason thereof.

Sd/-

Chief Executive Officer,
Haj Committee of India,