

HAJ COMMITTEE OF INDIA

(Statutory body of Ministry of External Affairs)

HAJ HOUSE, 7-A, M.R.A. Marg, (Palton Road), Mumbai-400 001.

Tender Notice

File No.HC-03/331/2015.

Date: 21.09.2015

Sealed quotations are invited from reputed Agencies for "Re-filling & Non-Comprehensive Annual Maintenance Contract of Fire Extinguishers" installed in Haj House Building at Mumbai.

Blank Tender form is available on payment of Rs.150/- (Non-Refundable) in office of the Haj Committee of India, Haj House, Ground Floor, 7-A, M.R.A. Marg, (Palton Road), Mumbai-400 001, during office hours of all working days between 10.00 hrs. to 17.00 hrs. and also on the Website of Haj Committee of India i.e. www.hajcommittee.com. The Tender Form downloaded from the website, should be submitted with Demand draft of Rs.1,000/- drawn in favour of "Haj Committee of India, Mumbai" towards Tender fees.

Last date for submission of sealed tender is 12.10.2015 at 17:00 Hrs.

Tender will be opened in the office of Dy. Chief Executive Officer (Administration) on the last day for submission or any other date decided by the competent authority.



Chief Executive Officer.
Haj Committee of India, Mumbai.

HAJ COMMITTEE OF INDIA

(Statutory body of Ministry of External Affairs)


7-A, M. R. A. Marg (Palton Road), Mumbai – 400 001.

TENDER NOTICE / TERMS & CONDITIONS

Scaled Quotation is invited from reputed agencies for Re-filling & Non-Comprehensive Annual Maintenance Contract for Fire Extinguisher installed in Haj House Building at Mumbai from the Local Bidders.

1. Blank Tender form is available on payment of Rs.150/- (non-refundable) in the office of Haj Committee of India, Haj House, 7-A, M.R.A. Marg, (Palton Road), Mumbai-400001 during working hours on any working day (10:00 hrs. to 17:00 hrs.). The Tender Form can also be downloaded from the website: hajcommittee.com in which case the form should be submitted with Demand draft of Rs.150/- drawn in the name of "Haj Committee of India, Mumbai."
2. Further details, if any required, can be obtained from the office of the Haj Committee of India, Haj House, Mumbai.
3. Sealed Tenders should be submitted in the Haj House Section of Haj Committee of India on or before 12.10.2015 at 17:00 Hrs.
4. The Tender comprises two parts viz. Envelope No. 1 & Envelope No.2. The Tender is to be submitted in two separate envelopes. Both the Envelopes are to submitted at the same time:
 - a. **Envelope No.1** shall contain Company profile, E.M.D., copy of PAN card.
 - b. **Envelope No.2** shall contain bid.
5. The sealed tenders should be submitted alongwith Company Name & Specification.
6. The rates should be inclusive of all taxes.
7. Each bidder has to submit earnest money deposit of Rs.1,000/- in the shape of Demand Draft in favour of "HAJ COMMITTEE OF INDIA, MUMBAI". No bid shall be entertained without earnest money.
8. The bidder who will quote the lowest amount will be the successful bidder.
9. TDS, as per Income Tax Rules, shall be deducted from the bills preferred for payment, PAN card is essential for each bidder.
10. Successful bidder has to provide service after execute the agreement.
11. The payment shall be made as decided by the competent authority of Haj Committee of India.
12. In default of fulfilling terms & Conditions of agreement & completion of tender work, Haj Committee of India has every rights to forfeit the amount and besides blacklisting.

The Haj Committee of India reserves the right to reject any tender or all tenders without assigning any reason there for.


Chief Executive Officer,
Haj Committee of India, Mumbai.

To,

The Chief Executive Officer,
 Haj Committee of India,
 Haj House,
 M.R.A. Marg (Palton Road),
Mumbai - 400 001.

Name of the Agency:

Address:

.....

Contact No.....

**Non-Comprehensive Annual Maintenance Contract of
Fire Extinguisher**

| Sr. No. | Description | Amount Rs. (Inclusive of All Taxes) |
|------------|---|--|
| 1. | Providing Non-Comprehensive Annual Maintenance Contract and Re-filling of 42 Fire Extinguishers installed in Haj House Building & Premises. | |

(Rupees _____)

Other details (if any) :

Note:

- a) The bidder who will quote the lowest total amount in all respects will be the successful bidder.
- b) The sealed bids / quotation should be submitted alongwith Company Name & Specification and signature of the bidder. The quotations without Company Name & Specification shall not be considered and shall be treated as disqualified.

Date: _____

Signature & Seal of the bidder.