

## **HAJ COMMITTEE OF INDIA**

(Statutory body of Ministry of External Affairs)

REF. HC-16/124/2014

Dated: 23<sup>rd</sup> February, 2015

**SEALED TENDERS ARE INVITED FOR SUPPLY OF ITEMS MENTIONED  
BELOW FROM LOCAL BIDDERS.**

<b>Sr. No.</b>	<b>Details of items</b>	<b>Fees for Tender (Non Refundable)</b>
1.	STAINLESS STEEL BRACELET	Rs.3,000/-

Details of terms & conditions are available on the website:-  
[www.hajcommittee.com](http://www.hajcommittee.com)

Blank Tender Forms are available on payment of fees against the items mentioned above in the Office of Haj Committee of India (Stationery Section) at Bait-ul-Hujjaj (Haj House), 7-A, M.R.A. Marg (Palton Road), Mumbai-400 001 during working hours on every working day (10.00 a.m. to 6.00 p.m.) from date of publication of Tender Notice. Tender Form can also be downloaded from the website and submitted with demand draft for the fees drawn in the name of "Haj Committee of India, Mumbai".

Last date for submission of sealed tender is **16.03.2015 at 17:00 HRS.**

Chief Executive Officer

# Haj Committee of India

(Statutory body of Ministry of External Affairs)

## TENDER NOTICE / TERMS & CONDITIONS HAJ - 1436 (H) – 2015

**SEALED TENDER INVITED FOR PROCUREMENT AND SUPPLY OF ITEMS MENTIONED BELOW FROM LOCAL BIDDERS.**

Sr. No.	ITEMS	DESCRIPTION	QUANTITY
1.	STAINLESS STEEL BRACELET	Stainless Steel bracelet with chain of 20 gauge steel having perfectly smooth edges and polished, length 17 cm, breadth 1 cm. The bracelet must contain passport number, cover number, name of the pilgrim, name of country. The marking should be inscribed by machine punching chemical process which should be clearly visible and duly filled with fluorescent blue-colour. The size of the letters on the bracelet should be 2.5 mm. Each set of bracelets for a group of pilgrims should be supplied in a single plastic bag with label indicating Cover number for easy identification. <b>(Earnest money Rs.50,000/-)</b>	1,10,000

- Blank Tender Form is available on payment in the office of Haj Committee of India, (Stationery Section), Bait-ul-Hujjaj (Haj House), 7-A, M.R.A. Marg (Palton Road), Mumbai-400 001 during working hours on every working day (10.00 a.m. to 6.00 p.m.) from the date of publication of Tender.
- Further details, if any required, can be obtained from the office of the Stationery Section, Haj Committee of India, Mumbai.
- Sealed Tenders should be submitted in the Stationery Section Haj Committee of India on or before **16.03.2015 at 17:00 Hrs.**
- The Tender is to be submitted in two separate envelopes marked as under:  
**Envelope No.1** shall contain EMD, Copies of PAN Card, Shop & Establishment Registration Certificate, Sale Tax Registration & Demand draft of tender form.  
**Envelope No.2** shall contain only the printed Tender form duly filled up and signed. (Both the Envelopes are to be submitted at the same time).
- The sealed tenders should be submitted along with the sample of each item, which would be used. The quotations without samples shall not be considered. Sample should be self attested.
- Separate tender is to be submitted item wise; no combined tender will be entertained.
- The rates shall be inclusive of all taxes, whatsoever, with free delivery of the material in the office of the Haj Committee of India at Bait-ul-Hujjaj (Haj House), 7-A, M.R.A. Marg, Mumbai – 400 001.
- The bidder has to submit the earnest money as shown above against each item in the form of a demand draft drawn on a nationalized bank in favour of "HAJ COMMITTEE OF INDIA, MUMBAI". No bid shall be entertained without earnest money.
- The bidder who will quote the lowest total amount for total quantity will be the successful bidder.
- TDS, as per Income Tax Rules, shall be deducted from the bills preferred for payment. PAN card is essential for bidder.
- The quantity of items will be reduced or increased as per our requirement with pro-rata charge in payment.
- Successful bidder of Stainless Steel Bracelets has to deliver the materials within **Forty Five (45) days** after supply of CD of 95000 provisional selected pilgrims and after confirmation of wait-listed pilgrims the bracelets supply within two (2) days or as required by Haj Committee of India. Delay in supply shall entail fine at the rate of 10% of the cost of materials, per day, besides blacklisting and forfeiture of EMD.
- Payment shall be made after total delivery of material. No advance payment shall be made.
- The Haj Committee of India reserves the right to reject / accept any tender without assigning any reason thereof.

(Ataur Rahman, IRS)  
Chief Executive Officer,  
Haj Committee of India, Mumbai

## ***Envelope No. 1***

### **HAJ COMMITTEE OF INDIA**

(Statutory body of Ministry of External Affairs)

BAIT-UL-HUJJAJ (HAJ HOUSE), 7-A, M.R.A. MARG (PALTON ROAD), MUMBAI - 400 001.

**Fees for Tender Rs.3,000/-**

#### **TENDER FORM**

#### **STAINLESS STEEL BRACELET**

**Haj - 1436 (H) - 2015**

The Chief Executive Officer,  
Haj Committee of India,  
Mumbai - 400 001.

Name of the bidder \_\_\_\_\_

Address \_\_\_\_\_

Contact No. \_\_\_\_\_

Following documents enclosed herewith:

(Tick the relevant)

1. Earnest Money Draft   
Earnest Money Rs. \_\_\_\_\_ Draft No. \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_  
drawn on \_\_\_\_\_ is enclosed.
2. Copy of PAN card
3. Copy of Shop & Establishment Registration Certificate
4. Copy of Sale Tax Registration
5. Demand draft of tender form   
Amount of Rs. \_\_\_\_\_ Draft No. \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_ drawn on  
\_\_\_\_\_ is enclosed.
6. Sample of the material

Other details if any: -

1. \_\_\_\_\_
2. \_\_\_\_\_

- Note :- a) The sealed tenders submitted without documents / Demand draft of tender form / EMD draft shall not be considered and it would be treated as disqualified.
- b) The sealed tenders should be submitted along with the sample of the material with signature of the bidder, which would be used. The quotations without samples shall not be considered and it would be treated as disqualified.

Date \_\_\_ / \_\_\_ / 2015

Signature & Seal of the bidder.

## ***Envelope No.2***

### **HAJ COMMITTEE OF INDIA**

(Statutory body of Ministry of External Affairs)

BAIT-UL-HUJJAJ (HAJ HOUSE), 7-A, M.R.A. MARG (PALTON ROAD), MUMBAI - 400 001.

#### TENDER FORM

#### **STAINLESS STEEL BRACELET**

Haj - 1436 (H) - 2015

The Chief Executive Officer,  
Haj Committee of India,  
Mumbai - 400 001

Name of the bidder \_\_\_\_\_

Address \_\_\_\_\_

Contact No. \_\_\_\_\_

ITEM	DESCRIPTION	QUANTITY
STAINLESS STEEL BRACELET	Stainless Steel bracelets with chain of 20 gauge steel having perfectly smooth edges and polished length 17 cm & breadth 1 cm. The bracelet must contain passport number, cover number, name of the pilgrim, name of country. The marking should be inscribed by machine punching chemical process which should be clearly visible and duly filled with fluorescent blue-colour. The size of the letters on the bracelet should be 2.5 mm. Each set of bracelets for a group of pilgrims should be supplied in a single plastic bag with label indicating Cover number for easy identification. <b><i>(Earnest money Rs.50,000/-)</i></b>	110000

ITEMS	QUANTITY	PRICE PER SSB Rs. P.	TOTAL AMOUNT Rs. P.	Remarks
STAINLESS STEEL BRACELET	110000			

Total Amount of Rs. \_\_\_\_\_

Total Rupees in words \_\_\_\_\_

Other details if any: -

1. \_\_\_\_\_

2. \_\_\_\_\_

Note :- The bidder who will quote the lowest total amount for total quantity will be the successful bidder.

Date \_\_\_\_ / \_\_\_\_ / 2015

Signature & Seal of the bidder.

Organisation Name : Haj Committee of India  
Organisation Type : Central Govt. Ministry/Department Ministry : Ministry of External Affairs  
Tender Ref. No : HC-16/160/2014  
Tender Title : Sealed tender are invited for procurement and supply of Stainless Steel Bracelet from local bidder for Haj 1436(H) - 2015  
Product Category : Stationery  
Sub Category :  
Tender Value (INR if not mentioned): Rs 24,00,000/- EMD : 50000 Document Cost : 3000  
Tender Type : Buy  
Location : Mumbai  
First Announcement Date : 23-February-2015  
Publication Date on Portal: 23-February-2015 At : 2:34:04 PM  
Last Date of Document Collection : 9-March-2015 Up To : 5:00 PM  
Last date for Submission : 16-March-2015 Up To : 1:00 PM  
Opening Date : 17-March-2015 At : 3:00 PM  
Work Description : Procurement and supply of Stainless Steel Bracelet from local bidder for Haj 1436(H) - 2015