

HAJ COMMITTEE OF INDIA

(Statutory Body of Ministry of Minority Affairs)
HAJ HOUSE, 7-A, M.R.A. Marg, Palton Road, Mumbai-400 001.

Tender Notice

File No.HC-03/203/2016/

Date: 04.10.2016

Sealed quotations are invited from reputed agencies for providing non-comprehensive Annual Maintenance Contract of CCTV System installed in Haj House Building at Mumbai.

Blank Tender form is available on payment of Rs.500/- (Non-Refundable) in office of the Haj Committee of India, Haj House, Ground Floor, 7-A, M.R.A. Marg, Palton Road, Mumbai-400 001, during office hours of all working days between 10.00 a.m. to 05.00 p.m. and also on the website of Haj Committee of India i.e. www.hajcommittee.gov.in. The Tender Form downloaded from the website, should be submitted with Demand draft of Rs.500/- drawn in the name of "Haj Committee of India, Mumbai" towards Tender fees.

Last date for submission of sealed tender is 25.10.2016 at 17:00 hrs.

Tender will be opened in the office of Dy. Chief Executive Officer (Administration) on the last day for submission or any other date decided by the competent authority.



Chief Executive Officer.
Haj Committee of India, Mumbai.

To,
The Chief Executive Officer,
Haj Committee of India,
Haj House, (Palton Road),
Mumbai - 400 001.

ENVELOPE - 2

Name:.....

Address:.....

.....

Mobile No.....

Non-Comprehensive
Annual Maintenance Contract of
CCTV System

Sr. No.	Description	Amount Rs. (Inclusive of All Taxes)
1.	Providing Non-Comprehensive Annual Maintenance Contract of CCTV Systems installed in Haj House Building i.e. Quarterly basis Maintenance, call basis and as per Term & Conditions mentioned in the agreement. The camera details are as under: 1. 50 mtrs Cameras (05 Nos.) 2. 20 mtrs. Cameras (23 Nos.) 3. Dome Cameras Night Vision (11 Nos.) 4. Dome Camera without Night Vision (26 Nos.)	

(Rupees _____)

Other details (if any):

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Note:

- a) The bidder who will quote the lowest total amount in all respects will be the successful bidder.
- b) The sealed bids / quotation should be submitted alongwith Company Name & Specification and signature of the bidder. The quotations without Company Name, Specification and sign of bidders shall not be considered and shall be treated as disqualified.

Date: _____

Signature & Seal of the bidder.

HAJ COMMITTEE OF INDIA

(Statutory Body Ministry of Minority Affairs)

7/A, M. R. A. Marg, Palton Road, Mumbai – 400 001.

TENDER NOTICE / TERMS & CONDITIONS

Sealed Quotation is invited from reputed agencies for providing Non-Comprehensive Annual Maintenance Contract of CCTV System installed in Haj House Building at Mumbai from the Local Bidders.

1. Blank Tender form is available on payment of Rs.500/- (non-refundable) in the office of Haj Committee of India, Haj House, 7-A, M.R.A. Marg, (Palton Road), Mumbai-400 001 during working hours on any working day (10.00 a.m. to 5.00 p.m.). The Tender Form can also be downloaded from the website www.hajcommittee.gov.in, in which case the form should be submitted with Demand draft of Rs.500/- drawn in the name of “Haj Committee of India, Mumbai towards Tender Fees.
2. Further details, if any required, can be obtained from the office of the Haj Committee of India, Haj House, Mumbai.
3. Sealed Tenders should be submitted in the Haj House Section of Haj Committee of India on or before 25.10.2016 at 17:00 Hrs.
4. The Tender comprises two parts viz. Envelope No. 1 & Envelope No.2. The Tender is to be submitted in two separate envelopes. Both the Envelopes are to be submitted at the same time:
 - a. **Envelope No.1** shall contain Company Profile, E.M.D., copies of PAN card, details of service provided to other clients.
 - b. **Envelope No.2** shall contain bid in the specified format.
5. The sealed tenders should be submitted alongwith Company Name, Specification and sign of bidders
6. The rates should be inclusive of all taxes.
7. Each bidder has to submit earnest money deposit of **Rs.5,000/-** in the shape of Demand Draft in favour of “HAJ COMMITTEE OF INDIA, MUMBAI”. No bid shall be entertained without earnest money.
8. **The bidder who will quote the lowest amount will be the successful bidder.**
9. TDS, as per Income Tax Rules, shall be deducted from the bills preferred for payment, PAN card is essential for each bidder.
10. Successful bidder has to provide service after execution of the agreement.
11. In default of fulfilling terms & conditions of agreement or non-completion of tender work, Haj Committee of India has every right to forfeit the EMD amount and besides blacklisting the applicant.

The Haj Committee of India reserves the right to reject any tender or all tenders without assigning any reason there for.



**Chief Executive Officer,
Haj Committee of India, Mumbai.**