# Haj Committee of India
(Statutory Body of Ministry of Minority Affairs)

## Tender Notice

<table>
<thead>
<tr>
<th>Tender No. HCOI/2019/</th>
<th>Date: 31.12.2019</th>
</tr>
</thead>
</table>

Only through e-Tendering Mode  
E-Tendering Website: [https://eprocure.gov.in](https://eprocure.gov.in)

Online Tender (in Two Bids System i.e. Technical & Commercial Bids) are invited through e-procurement by Haj Committee of India (HCoI) from reputed agencies fulfilling the qualifying criteria as stipulated in this notice “for purchase of Automated Organic Composter Machine with the capacity of 500 kgs. and installation in the premises of Haj House Building.

<table>
<thead>
<tr>
<th></th>
<th>Estimated Cost</th>
<th>Rs.12,00,000/-</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Bid Security (EMD)</td>
<td>Rs.25,000/-</td>
</tr>
<tr>
<td>3</td>
<td>Tender Fee</td>
<td>Rs.5,000/-</td>
</tr>
<tr>
<td>4</td>
<td>Downloading tender document from Central Public Procurement Portal i.e. (<a href="https://eprocure.gov.in">https://eprocure.gov.in</a>) or Haj Committee of India website i.e. (<a href="http://www.hajcommittee.gov.in">www.hajcommittee.gov.in</a>)</td>
<td>01.01.2020 (11:00 hrs. IST) to 23.01.2020 (17:00 hrs. IST)</td>
</tr>
<tr>
<td>5</td>
<td>Pre-Bid Meeting</td>
<td>At 15:00 hrs. IST on 13.01.2020.</td>
</tr>
<tr>
<td>6</td>
<td>Last date &amp; time for submission of tender online.</td>
<td>Upto 17:00 hrs IST on 23.01.2020.</td>
</tr>
<tr>
<td>7</td>
<td>Online Technical Bids opening date &amp; time</td>
<td>At 15:00 hrs. IST on 27.01.2020</td>
</tr>
<tr>
<td>8</td>
<td>Online Financial Bids opening date &amp; time</td>
<td>Will be notified after evaluation of Technical bids on our website i.e. <a href="http://www.hajcommittee.gov.in">www.hajcommittee.gov.in</a>. Bidding firms should mention their e-mail Id, Phone No., Fax No. for information on date of opening of financial bids</td>
</tr>
<tr>
<td>9</td>
<td>Name and address of the officer processing the tender.</td>
<td>Dr. Maqsood Ahmed Khan, Chief Executive Officer, Haj Committee of India, Haj House, 4th floor, Mumbai-400 001. Phone: 022-22717113</td>
</tr>
</tbody>
</table>

[Signature]
Chief Executive Officer
NOTICE INVITING TENDER

Haj Committee of India, (Statutory body constituted under the Act of Parliament No.35 of 2002) invites sealed tenders in Two bid system (Technical & Commercial bid in two separate envelopes) from eligible and qualified Original Equipment Manufacturer/ Authorized Distributors of OEM / Authorized Dealers of OEM for the Supply & Installation of Compost Machine Capacity at Haj House Building Premises for smooth operation and maintenance related thereof.-

The details are summarized below:-

**Salient features of Compost Machine:**

- Fully Automatic and compact in size.
- All contact parts are in Stainless Steel specification
- Volume reduction of organic waste into high quality compost.
- Ready compost in 24 hours
- Noiseless, Odorless, Maintenance-free.
- No harmful gases.
- No pathogens.
- Reduces large amounts spent on transportation to landfill sites

In-house waste management reducing dependence on any outside agency.

Technical Details of the Machine:-

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Capacity</td>
<td>200 to 250 kg/hr</td>
</tr>
<tr>
<td>2.</td>
<td>Power</td>
<td>1.5 Kw</td>
</tr>
<tr>
<td>3.</td>
<td>MOC</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Outer Body</td>
<td>High Carbon Steel</td>
</tr>
<tr>
<td>5.</td>
<td>Blade</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Supply</td>
<td>440 Volt</td>
</tr>
<tr>
<td>7.</td>
<td>Output</td>
<td>Organic Manure 10 – 15%</td>
</tr>
<tr>
<td>8.</td>
<td>Volume Reduction</td>
<td>85 – 90%</td>
</tr>
<tr>
<td>9.</td>
<td>Approx Dimensions of machine in (M)</td>
<td>L x B x H: 3.34 x 1.74 x 1.95 (meter)</td>
</tr>
<tr>
<td>10.</td>
<td>Power Rating</td>
<td>12 Kw</td>
</tr>
<tr>
<td>11.</td>
<td>Motor Make</td>
<td>Siemens/ABB/eq</td>
</tr>
<tr>
<td>12.</td>
<td>Material of Composting Tank</td>
<td>SS 304</td>
</tr>
<tr>
<td>13.</td>
<td>Operation</td>
<td>Fully Automatic</td>
</tr>
<tr>
<td>14.</td>
<td>Waste input &amp; compost removal provision</td>
<td>Separate Door for waste input &amp; separate door for waste removal</td>
</tr>
<tr>
<td>15.</td>
<td>Heater System</td>
<td>Jacket Heater</td>
</tr>
<tr>
<td>16.</td>
<td>Heater Make</td>
<td>Anupam / Vaishali / eq</td>
</tr>
<tr>
<td>17.</td>
<td>Processing Time</td>
<td>6 days</td>
</tr>
<tr>
<td>18.</td>
<td>Composting Method</td>
<td>Micro-organism based natural composting</td>
</tr>
<tr>
<td>19.</td>
<td>Outer Body</td>
<td>MS Powder Coated</td>
</tr>
<tr>
<td>20.</td>
<td>Other Features</td>
<td>Has Waste overload function</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Indicators for power mode heater and power saving</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Stainless Steel Shaft &amp; Mixing Blade</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Safety Feature: Internal Mixing blades automatically stop when hopper door is opened</td>
</tr>
<tr>
<td>21.</td>
<td>Treatable Items</td>
<td>Fruits, Fruits Peels, Vegetables, Vegetable peels, Fish, Fish Bones, Chicken Bones, Bread, Curries, Garden Waste (Dried/wet leaves, small twigs) and other bio degradable waste.</td>
</tr>
<tr>
<td>22.</td>
<td>Untreatable Items</td>
<td>Coconut Shells, Metal Waste, Plastic, Glass, Big Bones, Large Shells, Petrochemicals</td>
</tr>
<tr>
<td>23.</td>
<td>Warranty</td>
<td>24 months from the date of commissioning.</td>
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</table>
Instruction to the Tenderers

The Tender shall be submitted in accordance with these instructions as under:-

Eligible Bidder:-

a. The intending Bidder, in case of Original Equipment Manufacturers shall submit a self-declaration on their letter-head, along with the Technical Bid, confirming that they are regular in manufacturing & supplying the similar Instruments, as asked in this tender, for the last five (05) years.

b. The Original Equipment Manufacturers shall possess ISO Certificate for their establishment. The copy of the valid ISO Certificate shall be placed with the Technical Bid.

c. The intending Bidder, in case of Authorized Distributor of OEM / Authorized Dealer of OEM shall possess valid authorized Distributorship / Dealership license from Original Equipment Manufacturers who should have valid ISO Certificate and shall be engaged in regular manufacturing and supply of similar Instruments for the last five (05) years. The Bidder shall enclose the copy of the same in Technical bid while submitting the tender.

Location of Supplies:-

a. The details of the location where the Instrument supplied and installed through this tender are as under:-

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<th>Sr. No.</th>
<th>Location</th>
<th>Address for Supplies</th>
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<td>i.</td>
<td>Mumbai</td>
<td>Haj Committee of India, Bait-ul-Hujjaj (Haj House), 7-A, M.R.A. Marg, Palton Road, Mumbai – 400 001.</td>
</tr>
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</table>

b. The bidder is free to inspect the location in the premises before submitting the bid.

c. It may be noted that the Chief Executive Officer, Haj Committee of India, Mumbai has full rights to cancel the location for supplies even after calling the offers from bidders but before the issue of supply order to execute the supply by the bidder. The reason for cancellation shall not be disclosed.

Scope of Supplies:-

a. The Instrument shall be supplied in compliance to the specifications mentioned in Technical Details of the tender.

b. The specifications of the Instruments as mentioned in the Technical Details are the requirements of tender, however higher specifications of Instruments may be considered subject to their cost economics i.e. competitiveness in financial terms for the particular location.
c. After the supply of Instruments as mentioned in the Technical Details, the bidder has to execute its installation at the designated site in the location(s). No extra cost shall be paid for this reason.

d. After the supply and installation of Instruments, the training to the local trainer shall be given for two (2) working days wherein the training about the Instrument’s operations, maintenance, information about Do’s & Don’ts as well as trouble shooting & all other areas which are necessary for smooth functioning of Instruments shall be provided to at least two persons designated by purchaser, at site, by the bidder. No extra cost shall be paid to the successful bidder for imparting this training.

e. The bidder shall offer on-site comprehensive warranty of Instruments for at least two years from the date of successful installation of Instruments at the designated location. The purchaser is not liable to pay any extra charges on any account during warranty period.

f. The bidder shall cover the Instruments(s) under Maintenance Contract for three years after the expiry of warranty period without asking for any additional financial charges from purchaser.

**Delivery:-**

a. The purchaser interested for complete delivery of Instruments by the bidder within thirty (30) calendar days from the date of issue of supply order. However, the bidder has an option to submit the best delivery time, but in any case the delivery should be before 45 days from the date of issue of supply order by purchaser.

b. The Instruments shall be inspected on receipt at site and bidder shall be responsible for any damage during the transit of Instruments.

c. The bidder shall not arrange part shipments and/or trans-shipments without the permission of purchaser. The insurance cover including insuring the goods against the loss or damage incidental to manufacture or acquisition, transportation, storage and delivery/Installation & commissioning shall be obtained by the bidder in his own name and not in the name of purchaser. The purchaser will as soon as possible but not later than 30 days from the date of arrival of goods at destination shall notify the bidder of any loss or damage to the goods.

**Warranty:-**

a. The bidder shall offer on-site comprehensive warranty of Instruments for two years from the date of successful commissioning of Instruments at the designated location & shall cover each and every part of the Instruments including parts having limited life etc. The purchaser is not liable to pay any extra charges on any account during warranty period.

b. The bidder shall pay to the purchaser such compensations that may arise by reasons of the warranty therein contained but not attended by the bidder.
c. Any part or parts fail or proved defective within the on-site warranty period specified above, owning to defect in design, material or workmanship, the bidder shall have to replace them at the place of installation without asking for any charges.

d. During the warranty period, expert(s) shall be deputed at site by the bidder within three working days from the date of request from purchaser, to rectify and fixing the defects of Instruments at the location where Instrument(s) supplied. The cost of deputation of expert(s) and any other associated expenditure shall be borne by the bidder.

**Three Years Maintenance Contract**

a. The bidder shall cover the Instrument(s) under Maintenance Contract for three (03) years after the expiry of warranty period without claiming any additional charges from purchaser. The financial bid for the Instrument(s) shall be quoted accordingly.

**After Sales Services**

a. The bidder shall ensure to render after sales services during the warranty period and in the period of Maintenance Contract to the satisfaction of purchaser.

b. The bidder will depute a technical expert within three working days to attend the service call received in writing from purchaser.

**Manuals:**

The bidder must supply three (03) sets of the following manuals in hard format and one (01) soft format along with Instruments:

- Installation Manual
- Operation Manual
- Maintenance Manual
- Training Manual

**Tender documents:**

a. The tender document can be collected from the office of Haj Committee of India in between the period from 01.01.2020 to 20.01.2020 (except Saturday & Sunday) from 10:30 hours to 17:00 hours against payment of Rs.5000/- (Rupees Five Thousand only) Tender Fee (Non-refundable) in shape of demand draft favoring of “Haj Committee of India” payable at Mumbai.

b. Alternatively tender form can be downloaded from our official website [www.hajcommittee.gov.in](http://www.hajcommittee.gov.in) from 01.01.2020 to 23.01.2020. In case the tender is downloaded for submission of offer, the tender fee of Rs.5000/- (Non-Refundable) in shape of demand draft in favor of “Haj Committee of India” payable at Mumbai shall be enclosed with Technical Bid of the tender while submitting the tender.

c. The bidder is requested to attach the Bank details / RTGS details in the Technical Bid, to prove the transfer of payment to the purchasers Account.
d. At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addendum. The prospective bidders are advised to remain in touch with the Website for any update in respect of this tender.

Authorization for Submission of Tender:

a. The original and all copies of the bid shall be signed by a person duly authorized to sign on behalf of the Bidder. The written confirmation of authorization (in form of letter on the bidders letter head) to sign on behalf of the bidder confirming the signature as a person duly authorized to sign should be attached with the technical bid of the tender.

b. The person signing the tender form or any other documents on behalf of the Bidder shall be deemed to warrant that he has competence on account of the Bidder. If it subsequently comes to light that the person so signed had no authority to do so, the purchaser may without prejudice to any other civil & criminal remedies cancel the tender and hold the Bidder liable for all costs, charges and damages.

Earnest Money & Tender Fees Deposit:

a. The EMD of Rs.25,000/- (Rupees Twenty Five Thousand only) shall be submitted in the first envelope super-scribed as “Technical Bid”, in shape of Demand Draft drawn in favour of “Haj Committee of India” only for the Instrument(s) quoted by the Bidder. No cash towards EMD shall be accepted. The tenders without EMD from the Bidders shall be summarily rejected.

b. In case the tender document is downloaded from website, Tender Fee of Rs.5000/- shall be submitted in shape of D.D. in favour of “Haj Committee of India” along with the Technical Bid of the tender documents. Tender fee is non-refundable.

c. The Purchaser shall not be liable for payment of any interest on EMD.

d. The EMD demand draft in original will be returned to the unsuccessful bidders immediately after the orders are placed to successful bidder.

Submission of Tender:

a. The bidder to examine all instructions, forms, terms and specifications in the tender documents and to furnish with its bid all documents or information as required by bidding document.

b. The language for all the correspondence and documents related to the tender shall be in English only. Moreover, the printed literature/technical details for the Instruments shall also be in English only.

c. The tender must be placed in a properly sealed bigger envelope addressed to The Chief Executive Officer, Haj Committee of India and the said bigger envelope shall contain two sealed envelopes containing Technical & Commercial bids. The bigger envelope must be super-scribed Tender Document for Supply, Installation, Testing & Commissioning of “Compost Converter Machine” with tender number, number and its due date. The two sealed envelopes inside the bigger envelope must be super-scribed as:


f. If both or either of the envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.

g. All the columns of the tender shall be duly and properly filled in. Any cutting /over writing etc. in the tender must be signed by the person who is signing the tender.

h. Tenders received in open covers/ letters/ fax/ email will not be considered.

Financial Bid Submission:

a. Bidder shall take into account all costs including unloading at the location of purchaser, cartage etc. for giving delivery of Instruments at site(s) before quoting the rates. In this regard no claim whatsoever shall be entertained.

b. The price quoted in financial bid shall be firm and shall include all applicable taxes. Any variation in the taxes, duties, levies etc. till supply of Instruments to the location(s) shall be to the bidders account.

c. No extra payment shall be paid on account of any discrepancy in nomenclature of items. The Bidder shall seek clarifications if any before submitting the tender.

d. No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained till supplies are completed to the designated location(s).

Last date of Submission of Tender:

a. The tender should be submitted in the office of Superintendent / Incharge (Haj House), Haj Committee of India, 7-A, M.R.A. Marg, Palton Road, Mumbai – 400 001 by 23.01.2020 upto 17:00 hours.

b. Haj Committee of India may, at its discretion, extend the deadline for the submission of bids by amending the Tender Documents, in such case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended. The prospective bidders are advised to remain in touch with website for any update in respect of their tender.

c. The purchaser shall not consider any bid that arrives after the deadline for submission of bids. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected and returned unopened to the Bidder.
Opening of Technical Bid:

The technical bid of tenders will be opened at Haj House Building after proper approval of the competent authority, Haj Committee of India in presence of Tender Opening Committee (TOC). The Bidder or their authorized representative (One person only) may be present at the time of opening of the tender.

Opening of Commercial Bid:

The Commercial Bid of only technically qualified bidders will be opened on the stipulated due date. The date & time for opening of Commercial Bid shall be intimated to the technically qualified bidders through email, after the evaluation of Technical Bid.

Validity of Tender:

a. The tender shall be valid for a period of 90 days from the date of opening of the Technical Bid of tender. Terms and financial details submitted in the bid shall be treated as firm during the said period of 90 days.

b. In exceptional circumstances, prior to the expiry of the bid validity period, the Purchaser may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing.

Evaluation of Bids:

a. If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected.

b. If there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; and

c. If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.

d. To assist in the examination, evaluation, comparison of the bids and qualification of the Bidders, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid and that is not in response to a request by the Purchaser shall not be considered. The Purchaser’s request for clarification and the response shall be in writing only.

e. If a Bidder does not provide clarifications of its bid by the date and time set in the Purchaser’s request for clarification, its bid may be rejected.

f. The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to supply order, without thereby incurring any liability to Bidders. In case of annulment, all bids submitted and specifically Bid document, EMD deposits shall be promptly returned to the Bidders.
g. At the time the Contract is awarded, the Purchaser may increase the Quantity of Instruments without any change in the unit prices or other terms & conditions of the bid and the Bidding Documents subject to the acceptance of bidder in writing for the same.

h. The purchaser have right to verify the particulars furnished by the bidder independently.

Earnest Money Forfeit:

If any Bidder withdraws his tender before the period of 90 days from the date opening of technical bid or makes any modifications in the terms and the conditions of the tender which are not acceptable to the purchaser, then the purchaser shall, without prejudice to any other rights or remedy, be at liberty to forfeit the EMD.

The EMD will also be forfeited in following cases:

a. If the bidder fails to accept the order based on his offer (bid) and within the prescribed time.

b. If the bidder fails to supply the Instruments with specifications as mentioned.

c. If the bidder delays supplies beyond a reasonable time resulting in disruption of project.

d. Bidder for any reason whatsoever withdraws the tender after it is accepted or become unable or fails to execute the orders within stipulated delivery period.

e. Submission of misleading / contradictory / false statement or information and fabricated / invalid documents is detected before or after the issue of order to execute the supplies.

f. The successful bidder does not submit Indemnity Bond within the prescribed time.

Notification of Award:

a. The purchase order will be issued after conveying Financial Approval from Ministry of Minority Affairs, Govt. of India, New Delhi.

b. Prior to the expiry of the period of bid validity, the purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted. The notification letter shall specify the sum that the Purchaser will pay to the bidder in consideration of the supply of Instrument’s with the details of selected location(s).

Pre-dispatch Inspection:

A pre-dispatch inspection by 3rd party/ technical team of purchaser may be carried out at bidder's site of manufacturing Instruments, if needed. This pre-dispatch inspection will not absolve bidder’s responsibility to execute supply in accordance with the tender terms.

Packing:

a. The bidder shall provide packing of the Instruments/ equipment, as is required to prevent their damages or deterioration during the transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit. In case the consignment received with damaged packaging, the purchaser would not accept the delivery.
b. The Instruments shall be securely boxed, crated and protected from mechanical damage, moisture etc. suitable for both storage and transit according to the nature of the material and mode of transport. The bidder shall be responsible for any loss/damage during transportation to the designated location.

Delivery Time:

a. The bidder shall indicate the period within which the ordered quantity/quality will be supplied. The bidder shall note that in case bidder fails to supply within the period of delivery indicated by the bidder in technical bid of this tender, penalty @ 1% of value of the order per week of delay would be levied subject to maximum 4 weeks. It means, the bidder shall have the liability of delayed supply to the maximum of 4 weeks after expiry of scheduled delivery date. After that the supply order shall be cancelled and EMD will be forfeited and bidder will be debarred from participation in any future tenders.

b. The successful Bidder shall, within a week from the date of receipt of communication of acceptance of quotes from purchaser shall intimate his acceptance of the order. The successful bidder shall complete supplies strictly as per the accepted delivery period.

Payment:

a. The 80% payment of total bill will be made by the purchaser by crossed account payee cheque/RTGS/NEFT for which the bidder shall send bills in duplicate (original + copy) after Supply, Installation and Commissioning of Instruments, giving the reference number of the purchase order along with copies of delivery note & satisfactory report on the Installation of Instrument(s), from designated purchaser department. The details about the designated purchaser department who is authorized to take the delivery of Instrument(s) shall be informed to the successful bidder through the supply order placed for the supply of Instrument(s).

b. The 20% payment of total bill along with EMD deposit will be released to bidder after one month from the date of completion of training to trainers at site and on submission of Indemnity Bond by the successful bidder for rendering services during warranty period and maintenance period.

Causes of Rejection of Tender:

a. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected.

b. If any Bidder stipulates any condition of his own, such conditional tender is liable to be rejected.

Claims:

a. If the material supplied are found to be off size and shape different than those in the accepted offer and are of specifications lower than those stipulated in the accepted offer, the purchaser shall have right to totally reject the Instruments / equipment and/or to claim for compensation from bidder. The bidder shall reimburse to purchaser, the claim lodged in writing within 15 (fifteen) days of its demand. The bidder shall also compensate for losses, if any, sustained by purchaser due to defective packing and/or wrong marking of the Instruments / equipment.
b. The bidder shall be responsible for arranging the rejected Instruments / equipment to be removed at his cost from purchaser premises.

Address for communication:

All the communication with respect to the tender shall be addressed to:

The Chief Executive Officer,
Haj Committee of India,
Bait-ul-Hujaj, Haj House,
7-A, M.R.A. Marg,
Palton Road,
Mumbai – 400 001

Force Majeure:

In the event of any unforeseen circumstances directly interfering with the supply of goods/work/service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquake’s, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.

Code of Ethics:

The Purchaser as well as the Bidder shall observe the highest standard of ethics including laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1988”, during the procurement or execution of such contracts. If the bidders are found in Bid pooling or against law against fraud and corruption then their firms may be blacklisted.

Jurisdiction:

In the event of any dispute the legal matter shall be subjected to the jurisdiction of Mumbai Court only.
Salient features of Compost Machine:

Fully Automatic and compact in size.
All contact parts are in Stainless Steel construction.
Volume reduction of organic waste into high quality compost.
Ready compost in 24 hours
Noiseless, Odorless, Maintenance-free.
No harmful gases.
No pathogens.
Reduces large amounts spent on transportation to landfill sites
In-house waste management reducing dependence on any outside agency.

Technical Details of the Machine:-

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Seal & Signature of the Bidder
(Undertaking from Bidder on their Letter Head)

The Chief Executive Officer,
Haj Committee of India,
7-A, M.R.A. Marg,
Palton Road,
Mumbai – 400 001

Subject: Undertaking for the participation in the Tender No. ____________, due for opening of Technical Bid on ______ 2020

Dear Sir,

HAVING EXAMINED AND PERUSED THE FOLLOWING DOCUMENTS

1. Notice Inviting Tender
2. Instruction to the Tenderer
3. Technical Specifications of Instruments
4. Technical Bid
5. Commercial Bid

I / We __________________________________ do hereby submit the above tender in prescribed formats duly completed in all respects in accordance with the conditions applicable. If this tender is accepted, I/We agree to abide by and fulfill all the terms and conditions in the tender documents.

I/We hereby distinctly and expressly declare and acknowledge that before the submission of this tender, I/We have carefully followed the instructions and I/We have understood the existing system of supply at the location(s) of purchaser including the scope and nature of duties expected from the Bidder.

I/We distinctly agree that I/We would hereafter make no claim or demand upon the purchaser based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.

I/ We declare that our unit has never made any default in supplying the Instruments / equipment to Government / Semi Government/ Central or State Public sector enterprise(s) in terms of quality and financial agreed supply conditions.

Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or courier or left at my/our address furnished herein ______________________

__________________________

I/We fully understand the terms and conditions in the tender documents.

I/We understood that the purchaser is not bound to accept any proposal that it may reject without assigning any reason.

Dated this ______________________ day of _______________ 2020

Authorized Signatory Seal of the Bidder
FORMAT & REQUIREMENTS FOR SUBMITTING TECHNICAL BID

Tender Reference No.

Name of the Bidder.

Complete office address of Bidder:

Tender Fee payment details (If tender document downloaded from website)

Confirmation of acceptance of Technical Specifications for the supply of Instruments:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Specification</th>
<th>Acceptance to the Specification as placed at Annexure-A and agreed to supply with required quantity (write Yes / No only)</th>
<th>If marked “NO” in the column before, specify the deviation in specification of the Instruments offered for the supply</th>
</tr>
</thead>
<tbody>
<tr>
<td>i.</td>
<td>Capacity</td>
<td>200 to 250 kg/hr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ii.</td>
<td>Power</td>
<td>1.5 Kw</td>
<td></td>
<td></td>
</tr>
<tr>
<td>iii.</td>
<td>Supply</td>
<td>440 Volt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>iv.</td>
<td>Output</td>
<td>Organic Manure 10 – 15%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>v.</td>
<td>Volume Reduction</td>
<td>85 – 90%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>vi.</td>
<td>Power Rating</td>
<td>12 Kw.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>vii.</td>
<td>Operation</td>
<td>Fully Automatic</td>
<td></td>
<td></td>
</tr>
<tr>
<td>viii.</td>
<td>Waste input &amp; compost removal provision</td>
<td>Separate Door for waste input &amp; separate door for waste removal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ix.</td>
<td>Outer Body</td>
<td>MS Powder Coated</td>
<td></td>
<td></td>
</tr>
<tr>
<td>x.</td>
<td>Warranty</td>
<td>24 months from the date of commissioning.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Salient Features of Compost Machine:-

<table>
<thead>
<tr>
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<th>Description</th>
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<th>If marked “NO” in the column before, specify the deviation in specification of the Instruments offered for the supply</th>
</tr>
</thead>
<tbody>
<tr>
<td>i.</td>
<td>Fully Automatic and compact in size.</td>
<td></td>
<td></td>
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<tr>
<td>ii.</td>
<td>All contact parts are in Stainless Steel construction.</td>
<td></td>
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<tr>
<td>iv.</td>
<td>Volume reduction of organic waste into high quality compost.</td>
<td></td>
<td></td>
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<tr>
<td>v.</td>
<td>Ready compost in 24 hours</td>
<td></td>
<td></td>
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<tr>
<td>vi.</td>
<td>Noiseless, Odorless, Maintenance-free.</td>
<td></td>
<td></td>
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<tr>
<td>vii.</td>
<td>No harmful gases.</td>
<td></td>
<td></td>
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<tr>
<td>viii.</td>
<td>No pathogens.</td>
<td></td>
<td></td>
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<tr>
<td>ix.</td>
<td>Reduces large amounts spent on transportation to landfill sites</td>
<td></td>
<td></td>
</tr>
<tr>
<td>x.</td>
<td>In-house waste management reducing dependence on any outside agency.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PAN of bidder (self-attested copy to be enclosed):- 

GST/CST/TIN Registration Number of bidder
(self-attested copy to be enclosed) :- 

Delivery period after receipt of supply order from purchaser: The purchaser interested for complete delivery of Instruments by the bidder within thirty (30) calendar days from the date of issue of supply order. However, the bidder has an option to submit the best delivery time, but in any case the delivery should be before 45 days from the date of issue of supply order by purchaser. Delivery to be completed in number of days ____________ (Calendar Days in words) for delivery from the date of issue of supply order by purchaser.

Details of address with contact details for at least three (03) purchasers to whom the bidder supplied similar Instruments in the last five (5) years and Instruments shall be in operations to the satisfaction of buyer for the last three (3) years:

The format for submission of details for at least three purchasers is as under: (the bidder can furnish details of even more than three purchasers).

   a. Address of Purchaser with contact details (E-mail and Phone No.): ____________
   b. Details of order for supply placed to bidder: ____________
   c. Description and quantity of ordered equipment: ____________
   d. Value of order in Rupees: ____________
   e. Date of completion of delivery: ____________

(The purchaser shall have liberty to contact any or all of purchaser to assess the performance of Instruments supplied by bidder)

13. Documents - Details to be enclosed with the Technical bid by bidder are as under:

In case the bidder is Original Instruments Manufacturer, the bidder to submit a self-declaration on their letter-head, confirming that they are regular in manufacturing & supplying the similar Instruments, as asked in this tender, for the last five (5) years.

In case the bidder is Authorized Distributor of OEM / Authorized Dealer of OEM, the bidder to attach self-certified valid authorized Distributorship / Dealership license from Original Equipment Manufacturer who should have valid ISO Certificate and shall be engaged in regular manufacturing and supply of similar Instruments for the last five (5) years.

The original Instruments Manufacturer attach the self-certified copy of valid ISO Certificate for their establishment.

In case the bidder is Authorized Distributor of OEM / Authorized Dealer of OEM, the bidder to attach the self-certified copy of valid ISO Certificate of their OEM.

Undertaking as per annexure-B on official stationery.

Duly signed all pages of "Instructions to Tenderers" of the tender document as a mark of acceptance.
The letters substantiating performance from at least three (03) other purchasers, to whom, the similar Instruments supplied by the bidder in last five (5) years, wherein, the Instruments shall be in operation to the satisfaction of buyer for the last three (03) years, to access performance of the Instruments supplied by your organization.

Technical Literature of Instruments(s) with particular reference to the mode I of Instruments proposed to supply against this tender along with reference of website to assess the further features.

Authorization letter in favor of personnel to sign the tender behalf of bidder.

Self-attested copy of valid TIN / SGST / CGST Registration.

Self-attested copy of valid PAN Card.

The Bidders shall furnish complete Technical details of Instruments / equipment offered to supply through the participation of this tender (use separate sheet to elaborate the details of technical specifications)

To submit all supporting information with respect to the technical data, drawings or booklets of product. Any product brief, test certificates available may be enclosed.

I/We as bidder certify that:

The tender shall remain valid for acceptance for 90 days from the date of opening the Technical Bid of the tender.

Agree to offer services for onsite comprehensive warranty on the Instruments(s) supplied through this tender.

Agree to offer services for maintenance contract for the next three (03) years for the Instruments(s) supplied through this tender.

Agree to impart onsite training to the designated personnel of purchaser for three (03) working days.

No price of any Instruments/ Equipment/ Spares/ Accessories shall be given in Technical Bid.

All above Instruments should be provided with safety features / curtains etc. wherever applicable.

All consumables, electrical and electronic parts of the product conform to national / international standard(s).

Name & Signature of the authorized bidder with stamp
Contact details of authorized person of bidder who have signed the tender.

Name __________________________
Designation __________________________
Phone (office) __________________________
Phone (Mobile) __________________________
E-mail __________________________